



James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Thursday November 21, 2024 at 7:00 PM PST

This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order		Nancy Mondragon	
C. Approve Minutes	Approve Minutes	Nancy Mondragon	5 m
Approve minutes for Regular Board Meeting on October 24, 2024			
D. Public Comment	Discuss	Nancy Mondragon	5 m
E. Update on School Information			
II. FINANCE			7:11 PM
A. October Financial report from ExED	Vote	Mike Johnston	10 m
Our ExEd partner will present the financial data as of October 2024. The board will note changes in the projections for the end of the year.			
<i>The board should consider a motion to approve the October Financials including check register, cash flow and balance sheet and accept the projections as the updated budget.</i>			
B. First Interim report	Vote	Mike Johnston	7 m
The board has recieved the financial report through October. The First Interim report is due to the district and state. The numbers on this report should match those of our financial dashboard from ExEd.			
<i>The Board should consider a motion to accept the first interim report as presented and instruct ExEd to submit it on behalf of JJMS.</i>			
C. Ratification of Project Manager contract for facility projects	Vote	Myranda Marsh	10 m
JJMS solicited and considered three proposals for Facility Project Managerment. The cost for this contract was part of the budget approved by the board for the modular building installation The JJMS Administrators have selected KDI and the specific person of JoAnn Koplín to serve as our owner's agent in facilities issues until all outstanding issues are resolved.			

Purpose Presenter Time

The board should consider a motion to ratify the contract with KDI management.

- D.** Presentation of 2023-24 Annual Audit Vote Myranda Marsh 20 m
- Our auditing firm CLA has prepared the audit of JJMS finances and programs for the 2023-24 school year.

The board should consider a motion to approve the attached audit for the 2023-24 school year.

III. Academic Excellence 7:58 PM

- A.** Provisional Intern Permit application Vote Myranda Marsh 10 m
- We have an open position for a single subject math teacher. We have posted this job, but this is the hardest type of credential to find. We currently have an employee, **Christian Narciso**, who is pursuing a single subject math credential and would like to be considered as a math teacher at JJMS. Mr Narciso has served as a paraprofessional under our veteran math department chair, Dr. R. Palisoc.

The board should consider a motion to have JJMS leadership apply for a Provisional Intern Permit for Single Subject Foundational Math so that Christian Narciso would be eligible to serve as a math teacher while he is completing the requirements for a University Intern Credential.

IV. Closing Items 8:08 PM

- A.** Adjourn Meeting Vote