



# James Jordan Middle School Board of Trustees

## Regular Board Meeting

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### Date and Time

Thursday August 15, 2024 at 7:00 PM PDT

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This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

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To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of [www.jamesjordanms.com](http://www.jamesjordanms.com).

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal ([lara@jamesjordanms.com](mailto:lara@jamesjordanms.com), 818-882-2496)

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes	Nancy Mondragon	5 m
Approve minutes for Regular Board Meeting on June 27, 2024			
<b>D.</b> Public Comment	Discuss	Nancy Mondragon	5 m
<b>II. Finances</b>			<b>7:11 PM</b>
<b>A.</b> Update to JJMS budget	Discuss	Mike Johnston	10 m
During the month of July, some additional details were added to the 2024-25 budget. We are presenting it here to keep the board informed.			
<b>III. GOVERNANCE</b>			<b>7:21 PM</b>
<b>A.</b> Election of officers for the Board of Trustees.	Vote	Myranda Marsh	10 m
The departure of our former Board President, Bridget Smith, means that the positions of Board President/Chair and Board Secretary need to be filled. Tiffany Barillas was elected as Board Treasurer during the 2023-24 school year and her term in that position continues.			
<b>The board should consider a motion to approve Nancy Mondragon as the new Board President, as recommended by the departing Ms. Smith.</b>			
<b>The board will also need to nominate and approve a Board Secretary.</b>			
<b>B.</b> Report Local Indicators	Discuss	Myranda Marsh	10 m
California's accountability system is based on a multiple measures system that assesses how local educational agencies (LEAs) and schools are meeting the needs of their students. Performance on these measures is reported through the California School Dashboard (Dashboard).			
The Dashboard includes a concise set of state indicators and local indicators that are founded on the Local Control Funding Formula (LCFF) priorities but are also aligned to the measures required under Every Student Succeeds Act (ESSA). Those LCFF priorities for which there is no state level data collected are referred to as local indicators. The seven local indicators are:			
<ul style="list-style-type: none"> <li>• Basic Services and Conditions (Priority 1)</li> <li>• Implementation of State Academic Standards (Priority 2)</li> <li>• Parent and Family Engagement (Priority 3)</li> </ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• School Climate (Priority 6)</li> <li>• Access to a Broad Course of Study (Priority 7)</li> <li>• Coordination of Services for Expelled Students (Priority 9, for county offices of education [COEs] only)</li> <li>• Coordination of Services for Foster Youth (Priority 10, for COEs only)</li> </ul>			

The board does not need to approve this report. It is presented here to keep the board apprised of key issues of school performance.

The following data represents the credentialing status of teacher at JJMS.

<b>C.</b>	Provisional Intern Permit for Christian A. Narciso	Vote	Myranda Marsh	10 m
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We currently have an open position for a single subject math teacher. This is a very difficult position to fill because there are very few math teachers looking for a position. JJMS has posted the position and will continue to attempt to recruit an already credentialed Math teacher. Long term substitutes supported by veteran JJMS teachers will provide instruction until a permanent solution can be found. However, it is likely that our best option will be to support a paraprofessional as they transition to credentialed teacher.

**The board should consider a motion to approve the application of a Provisional Intern Permit in the Single Subject for Christian A. Narciso, a current JJMS employee holding a paraprofessional position.**

**IV. Academic Excellence** **7:51 PM**

<b>A.</b>	Principal's report on the first week of school	FYI	Griselda Lara	15 m
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Mrs. Lara will present a brief overview of enrollment, attendance and campus climate as set during the first week of school. The leadership has set priorities for improving academic performance and increasing pro-social behavior on campus.

<b>B.</b>	Williams sufficiency of student materials presentation	Vote	Griselda Lara	10 m
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This agenda item addressed the documentation required by the Williams lawsuit in regard to our declaration of sufficient instructional materials. Attached is a list of instructional materials, specifically textbooks, for each of the content areas monitored by Williams decree: ELA, MATH, HISTORY/SS, SCIENCE, and HEALTH EDUCATION. Also attached are forms signed by teachers of record for those classes stating that they have sufficient materials for all of their students.

JJMS classrooms are equipped with a chromebook for every child in the class. JJMS also provides laptops and internet hotspots to any family that has declared they lack

Purpose

Presenter

Time

those items at home. This allows every student to access materials presented as digital subscriptions.

***The board should consider a motion to declare that JJMS has sufficient instructional materials for each individual student.***

**V. Closing Items**

**8:16 PM**

**A. Adjourn Meeting**

Vote