



James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Thursday June 27, 2024 at 7:00 PM PDT

This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

+16468769923,,84542354836#,,,,*42668767# US (New York)

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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I.	Opening Items		7:00 PM

	Purpose	Presenter	Time
A. Record Attendance			1 m
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Bridget Smith	5 m
Approve minutes for Regular Board Meeting on May 16, 2024			
D. Public Comment	Discuss	Bridget Smith	5 m
II. Finances			7:11 PM
A. FY 2024-25 Education Protection Account Spending Plan	Vote	Myranda Marsh	5 m
<p>California created the Education Protection Account (EPA) in November 2012 after the passage of Proposition 30, The Schools and Local Public Safety Protection Act of 2012. Proposition 30 temporarily increased the personal income tax rates for upper-income taxpayers and the sales tax rate for all taxpayers. The .25 sales tax increase expired in 2016. The income tax increase was set to expire in 2018 but was extended by voters through 2030 via Proposition 55 in November 2016. Revenue generated from the increased taxes is deposited into the EPA and distributed to districts and charter schools every quarter. While funds from the EPA are part of a district's or charter school's general-purpose funding, Proposition 30 specifies that EPA funds may not be used for administrative salaries or benefits or any other administrative costs. Governing boards must annually determine the use of EPA funds at an open public meeting.</p> <p><i>The board should consider a motion to approve the attached EPA plan</i></p>			
B. Consolidated Application for federal and state categorical funds	Vote	Myranda Marsh	5 m
<p><i>The board should consider a motion to approve this application</i> and if approved it will be submitted to the California Department of Education.</p>			

	Purpose	Presenter	Time
C. Review and approve the budget for 2024-25	Vote	Myranda Marsh	20 m

The preliminary budget was presented during the May meeting for discussion. The attached budget includes a detailed summary of line items.

The board should consider a motion to approve the 2024-25 budget as attached.

D. Proposition 28 report for 2023-24: Arts and Music expenditures	Vote	Myranda Marsh	5 m
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III. GOVERNANCE

7:46 PM

A. Report Local Indicators	Discuss	Myranda Marsh	10 m
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California's accountability system is based on a multiple measures system that assesses how local educational agencies (LEAs) and schools are meeting the needs of their students. Performance on these measures is reported through the California School Dashboard (Dashboard).

The Dashboard includes a concise set of state indicators and local indicators that are founded on the Local Control Funding Formula (LCFF) priorities but are also aligned to the measures required under Every Student Succeeds Act (ESSA). Those LCFF priorities for which there is no state level data collected are referred to as local indicators. The seven local indicators are:

- Basic Services and Conditions (Priority 1)
- Implementation of State Academic Standards (Priority 2)
- Parent and Family Engagement (Priority 3)
- School Climate (Priority 6)
- Access to a Broad Course of Study (Priority 7)
- Coordination of Services for Expelled Students (Priority 9, for county offices of education [COEs] only)
- Coordination of Services for Foster Youth (Priority 10, for COEs only)

The board does not need to approve this report. It is presented here to keep the board apprised of key issues of school performance. The following local indicators report will be sent to the state and district authorities.

B. Present LCAP for approval	Vote	Myranda Marsh	10 m
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The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for LEAs (county office of education

[COE], school districts and charter schools) to share their stories of how, what, and why programs and services are selected to meet their local needs.

The components of the LCAP for the 2024–2025 LCAP year must be posted as one document assembled in the following order:

- LCFF Budget Overview for Parents
- 2023–24 LCAP Annual Update
- Plan Summary
- Engaging Educational Partners
- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners, and Low-income students
- Action Tables
- Instructions

California *Education Code (EC)* sections 52065 and 47606.5(i) require that all LCAPs approved by the governing board or body of the LEA be prominently posted on the homepage of the internet website of the LEA. The LCAP was presented for discussion at the May board meeting. This is the final version.

The board should consider a motion to approve the LCAP as presented here.

C. Local Area Option for credentialed educators

5 m

In accordance with Ed Code (§44258.2) the Board delegates to the Principal/Ex. Dir. the authority to employ the holder of a single subject teaching credential, with his or her consent, to teach classes in grades 6 to 8, inclusive, in a JJMS middle school, if he or she has a minimum of **12 semester units, or six upper division or graduate units**, of coursework at an accredited institution in the subject to which he or she is assigned. And also in accordance with EC §44256(b) the Board delegates to the principal and the Ex. Dir. the authority to employ holder of a multiple subject teaching credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught. Such assignment shall be with the teacher's consent.

In accordance with Ed Code §44256(b) the Board delegates to the principal and the Ex. Dir. the authority to employ holder of a multiple subject teaching credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or

six upper division or graduate units, of coursework at an accredited institution in each subject to be taught. Such assignment shall be with the teacher's consent.

The Executive Director presents here a list of credentialed staff that will be assigned using the Local Area Option and will maintain consent forms from each teacher for each school year. The Executive Director will document that each of these educators meets the requirement for transcribed unit requirements to qualify under the local area option.

The board should consider a motion to approve the use of the Local Area Option for the following JJMS staff who will be teaching in the 2024-25 school year.

Leslie Gameros, holder of a Clear Multiple Subject credential (210082851), will be authorized to teach ELA in a departmentalized setting.

Jacqueline Estrada, holder of a Preliminary Multiple Subject credential (230173639), will be authorized to teach ELA in a departmentalized setting.

Sohail Bhatri, holder of a Preliminary Single Subject Science (230187887) will be authorized to teach Math in a departmentalized setting.

Mason Antone, holder of a Clear Multiple Subject credential (200121674) will be authorized to teach Math and/or Social Studies in a departmentalized setting.

Griselda Lara, holder of a Clear Multiple Subject credential (230029823) is authorized to teach ELA in a departmentalized setting.

Paola Reyes-Guerrero, holder of a Clear Multiple Subject credential (230147938) is authorized to teach ELA and/or Math in a departmentalized setting.

- D.** Workplace Violence Prevention plan- FYI FYI Myranda Marsh 5 m

California has enacted a new requirement for employers to create a Workplace Violence Prevention Plan and to schedule procedures and trainings that align with the plan. The plan must include input from employees. The plan must be drafted and ready to implement by July 1, 2024. Since many of our employees do not return to work until August 1st, we will review the plan created by July 1 with those employees at the beginning of August.

	Purpose	Presenter	Time	
<p>During the last week of school, all staff were asked to report any concerns regarding physical safety, including threats and harassment, that have taken place or might take place on our campus or parking lots. The staff was also asked to confirm receipt of training on procedures for summoning help on campus. Staff was also invited to ask for refreshers on any safety procedures.</p> <p>The results of the survey have been incorporated in the plan for JJMS. This plan does not require board approval but will be presented in final form during the August 2024 board meeting.</p>				
E.	Bell Schedule and Instructional minutes for 2024-25 school year	Vote	Griselda Lara	5 m
F.	Report from Annual LAUSD Oversight visit	Discuss	Myranda Marsh	10 m
<p>JJMS received excellent scores on our recent LAUSD oversight report. The only issue that should be discussed is the provision of meals for classified staff on some Fridays. The LAUSD believes that providing meals to keep classified staff on campus during their meal breaks on some Fridays constitutes a gift of public funds. Our auditors, CLA, have never expressed a concern that this is a gift of public funds. Our auditors have reviewed our policy on this topic for more than 10 years with no findings of inappropriate expenditures. The board has reviewed this policy and the fiscal manual on several occasions and has repeatedly voted to support the provision of meals to classified staff on some Fridays to help insure coverage in emergencies because Friday is our shortened day and things can be very complicated with student lunch and dismissal.</p>				
G.	CLOSED SESSION : Evaluation of a public employee Executive Director Myranda Marsh			20 m
H.	Executive Director compensation and agreement	Vote	Bridget Smith	10 m
<p>In accordance with state law, the compensation for the Executive Director must be set during an open session of a regular board meeting.</p> <p><i>The board should consider a motion to approve the employment of Myranda Marsh as Executive Director for the 2024-25 school year with a salary of XXX and other compensation as described in the attached agreement.</i></p>				
IV.	Closing Items			9:01 PM
A.	Adjourn Meeting	Vote		