



James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Thursday January 18, 2024 at 7:00 PM PST

This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

+16468769923,,84542354836#,,,,*42668767# US (New York)

+16699006833,,84542354836#,,,,*42668767# US (San Jose)

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I.	Opening Items		7:00 PM

	Purpose	Presenter	Time
A. Record Attendance			1 m
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Bridget Smith	5 m
Approve minutes for December Board Meeting on December 14, 2023			
D. Public Comment	Discuss	Bridget Smith	5 m
II. BOARD DEVELOPMENT			7:11 PM
A. Brown Act Training and Code of Conflict of Interest presented by YMC attorney Lee Rosenberg	Discuss	Bridget Smith	30 m
This training will cover material required by law for annual training of non-profit charter boards.			
III. Academic Excellence			7:41 PM
A. 8th grade analysis	Discuss	Griselda Lara	30 m
Members of the 8th grade teaching team will discuss their plans to get better academic achievement. Grow the number of students at or above grade level and shrink the "basement" or kids who are 3 or more levels below their grade.			
IV. Governance			8:11 PM
A. School Accountability Report Card	Vote	Myranda Marsh	10 m
Please go to https://sarconline.org/public/print/19647330109884/2022-2023 to read our completed SARC. The board will review this report and when approved, the SARC will be posted on the JJMS website by February 1, 2024 as required by law.			
The JJMS Board will consider a motion to approve the SARC as it is seen at this website.			
B. LAUSD required Board Compliance Monitoring Checklist	Vote	Bridget Smith	20 m
This Compliance Checklist is a requirement of LAUSD oversight. The purpose is to make sure that the board of a charter school has covered the essential agenda items over the course of the school year.			

Purpose

Presenter

Time

The JJMS Board will review the items on this checklist so that they can approve a **motion to have the Board President sign this checklist as completed.**

C. Administrative Bonuses

Vote

Bridget Smith

5 m

The JJMS Board has approved paying out annual performance bonuses to the administration in parallel to performance pay which is offered to both certificated and classified employees on a quarterly basis.

The administrative team asks the JJMS Board to consider a motion to change the bonus policy for administrators so that their bonuses can be paid out in two distributions: January and June.

V. Closing Items

8:46 PM

A. Adjourn Meeting

Vote