



# James Jordan Middle School Board of Trustees

## December Board Meeting

---

### Date and Time

Thursday December 14, 2023 at 7:00 PM PST

---

This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

Tiffany Barillas will be participating from 333 South Alameda Los Angeles, CA. The agenda will be posted for 72 hours at that location and the public may participate from that address.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

+16468769923,,84542354836#,,,,\*42668767# US (New York)

+16699006833,,84542354836#,,,,\*42668767# US (San Jose)

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

---

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of [www.jamesjordanms.com](http://www.jamesjordanms.com).

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal ([lara@jamesjordanms.com](mailto:lara@jamesjordanms.com), 818-882-2496)

---

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes	Bridget Smith	5 m
Approve minutes for Regular Board Meeting on November 16, 2023			
<b>D.</b> Public Comment	Discuss	Bridget Smith	10 m
<b>II. Finance</b>			<b>7:16 PM</b>
<b>A.</b> Fiscal report	Vote	DeAnna Jones	15 m
The JJMS Board of Trustees should consider a motion to approve the financials presented including cash flow, check register and balance sheet			
<b>B.</b> Presentation of the FY 2022-23 Audit prepared by CLA	Vote	Myranda Marsh	15 m
The Board of Trustees will consider a motion to approve and accept the independent fiscal audit for FY 2022-23 as presented at this meeting.			
<b>III. Academic Excellence</b>			<b>7:46 PM</b>
<b>A.</b> Provisional Intern Permit	Vote	Myranda Marsh	15 m
We have an unexpected open position for a Special Education teacher for the rest of the 2023-24 year. We have identified someone who qualifies for a short term teaching permit and plans to enter a credential program. This is an example of the instance of a hard to find credential that triggers JJMS paying for credential tuition for an employee in a University Intern program.			
<b>The Board of Trustees instructs the JJMS leadership to submit a Provisional Intern permit application for Karla A. Salas in the area of Educational Specialist.</b>			
<b>B.</b> Academic Progress according to the iReady diagnostic	Discuss	Griselda Lara	15 m
<b>IV. Closing Items</b>			<b>8:16 PM</b>

**A. Adjourn Meeting**

Purpose

Presenter

Time

Vote