



James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Thursday October 19, 2023 at 7:00 PM PDT

This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYiMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

+16468769923,,84542354836#,,,,*42668767# US (New York)

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El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance			1 m

	Purpose	Presenter	Time
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Bridget Smith	5 m
Approve minutes for Regular Board Meeting on September 21, 2023			
D. Public Comment	Discuss	Bridget Smith	10 m
II. Finance			7:16 PM
A. Fiscal report for August 2023	Vote	DeAnna Jones	15 m
The board should consider a motion to approve the financials presented including cash flow, check register and balance sheet			
B. Policy for Special Education interns- Critical shortage	Vote	Myranda Marsh	15 m
In general, there is a teacher shortage. But, in the area of Special Education the crisis is insurmountable. We have had good results growing teachers from our own classified staff. The board should consider a motion to give the Executive Director the authority to pay tuition up front for JJMS classified staff who are pursuing a credential in Special Education. This would be in contrast to our current reimbursement policy which pays off tuition debt for three years after credentialing. While there may be concern that an employee might leave, the need to fill the positions for even a single year is critical. Overall, paying tuition is less expensive than trying to hire vendors to cover as patchwork subs.			
III. Facility			7:46 PM
A. Facilities report	Discuss	Myranda Marsh	15 m
At this time, we are waiting to resolve ongoing issues with the current building before contracting with vendors to develop the Strathern property. We have a land use consultant working on getting a crosswalk, stop signs and possibly speed bumps added to our street. The progress on those items is at the mercy of the Department of Transportation and other LA city departments.			
IV. Academic Excellence			8:01 PM
A. Master Plan for English Learners	Vote	Griselda Lara	10 m

	Purpose	Presenter	Time
<p>B. Data Analysis from Diagnostic in ELA and Math</p> <p>This report will present incoming diagnostic scores compared to previous academic years.</p> <p>First progress check on diagnostic scores for the 6th and 8th grades.</p> <p>7th grade will be presented at a later board meeting due to one teaching position being open for most of Q1.</p>	Discuss	Griselda Lara	15 m
<p>C. Summary of challenges to academic achievement for 23-24</p> <p>This report will give an over view of the challenges we face and the support system that we are providing for staff, students and family.</p> <ol style="list-style-type: none"> 1. Low skills upon enrollment for incoming students 2. Low motivation for at risk students 3. Student behavior standards compared to previous years 4. Staff motivation and supports 	Discuss	Paola Reyes-Guerrero	15 m

V. Closing Items

8:41 PM

A. Adjourn Meeting	Vote
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