



James Jordan Middle School Board of Trustees

Regular Board Meeting- in person

Date and Time

Thursday March 9, 2023 at 7:00 PM PST

Location

18600 Lanark St, Reseda CA 91335

This Board Meeting is open to the public.

There will be a public meeting on campus but the public can also listen and participate via the zoom link listed below.

Bridget Smith will be participating from 500 Powder Springs Street, Marietta GA 30064.

[https://us06web.zoom.us/j/84542354836?
pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09](https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09)

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

+16468769923,,84542354836#,,,,*42668767# US (New York)

+16699006833,,84542354836#,,,,*42668767# US (San Jose)

El propósito de una reunión pública de la Junta de Síndicos ("Board") es llevar a cabo los asuntos de la Escuela en público. Nos complace que esté presente y esperamos que visite estas reuniones con frecuencia. Su participación nos asegura una comunidad con interés por nuestra Escuela.

La traducción al español está disponible en cada reunión de la junta.

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that

you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.

2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6

minutes with translation) and the total time for this purpose shall not exceed 20

minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can

be taken as the Board is allowed to take action only on items on the agenda. However, the

Board may give direction to staff following a presentation or calendar the issue for further

discussion. Individuals may also request that a topic related to school business be placed

on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item

is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes

(provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in

order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance			2 m
B. Call the Meeting to Order			1 m
C. Approve Minutes	Approve Minutes	Bridget Smith	2 m
Approve minutes for Regular Board Meeting on February 16, 2023			
D. PUBLIC COMMENT		Bridget Smith	5 m

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II. FINANCE			7:10 PM
A. January Financials	Vote	Evan Hodes	10 m

	Purpose	Presenter	Time
The board should consider a motion to approve the January Financials including cash flow, balance sheet and check register.			

B. 2nd Interim report	Vote	Evan Hodes	5 m
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The second interim report should contain financial numbers that match the JJMS Board of Trustees January financial report. The board should consider a motion to approve the 2nd interim report for submission to various oversight organizations.

III. Governance 7:25 PM

A. Approval of CLA as our financial auditing firm for the coming year.	Vote	Evan Hodes	5 m
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An auditing firm must be selected by the board prior to March 15th, 2023. This financial audit will be conducted during the next school year. CLA is familiar with the various lease arrangements for SB740 reimbursement and therefore continuing to use that firm is highly recommended due to the burden of reviewing all of the facility work and financing with a new auditing firm.

The board should consider a motion to approve CLA as the auditing firm for the FY2022-23 records.

B. Policy to continue medical benefits for employees on unpaid medical leave	Vote	Victor Albores	10 m
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When a new employee files for medical leave, **but does not qualify for FMLA** the JJMS leadership is proposing that we continue to pay the medical premiums for 3 months beginning the date of leave. Employees who have worked long enough to qualify for FMLA leave have different rights for continuing their medical coverage. This is not a gift of public funds, but rather an incentive for the employee to return when they are well enough and that would reduce turn over and re-training costs.

C. LAUSD binder items needed for annual inspection	Vote	Griselda Lara	10 m
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D. Groupwork on JJMS 3-5 year strategic plan	Discuss	Bridget Smith	45 m
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Time for each team to work on the strategic plan

IV. Closing Items 8:35 PM

A. Adjourn Meeting	Vote		
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