



# James Jordan Middle School Board of Trustees

## Board Meeting

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### Date and Time

Thursday January 19, 2023 at 7:00 PM PST

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This Board Meeting is open to the public.

There will be a meeting on campus but the public can access the meeting will also allow online participation via the zoom link listed below.

A board member will be participating from 4338 Willow Draw Rd, Park City, UT 84098. The agenda will be posted and the public invited to participate from that location.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

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The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that

you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of [www.jamesjordanms.com](http://www.jamesjordanms.com).

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2. **If you wish to make a public comment, expect to be limited to 3 minutes.** Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

a. **Non-agenda items:** any person may address the Board concerning any item not on the

agenda provided that no individual presentation shall be for no more than 3 minutes (or 6

minutes with translation) and the total time for this purpose shall not exceed 20 minutes

(provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be

taken as the Board is allowed to take action only on items on the agenda. However, the

Board may give direction to staff following a presentation or calendar the issue for further

discussion. Individuals may also request that a topic related to school business be placed

on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. **Agenda Items:** The presentation to the Board shall be made at the time a specific item

is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes

(provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with

translation. Spanish translation will be provided by the school at every board meeting. If

you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in

order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
A. Record Attendance			2 m
B. Call the Meeting to Order			1 m
C. Approve Minutes	Approve Minutes	Bridget Smith	2 m
Approve minutes for Regular Board Meeting on December 1, 2022			
D. PUBLIC COMMENT		Bridget Smith	5 m

Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes

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you need translation for another language, please contact the school ([info@jamesjordanms.com](mailto:info@jamesjordanms.com)) 48 hours in advance to allow us to find a translator.

Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the Board Chair may grant additional time if circumstances permit).

E. Approval of elected parent representative	Vote	Griselda Lara	5 m
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Evelyn Castillo-, a parent of an 8th grade student and a member of the School Site Council was nominated and voted on by the JJMS parent body. The board should make a motion to activate her board membership immediately.

<b>II. FINANCE</b>			<b>7:15 PM</b>
A. Request for Credit card limit increase	Vote	Victor Albores	10 m

	Purpose	Presenter	Time
The board should consider a motion to request an increase of the credit limit on our credit card with California Credit Union. The new credit limit should be \$25,000			

<b>B. December Financials</b>	Vote	Evan Hodes	15 m
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**III. Governance 7:40 PM**

<b>A. Confirmation of eligible expulsion panel members</b>	Vote	Myranda Marsh	10 m
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*In addition to any JJMS staff that may be assigned to an expulsion panel,* The JJMS Board of Trustees should consider a motion to approve the following members of the educational community for the Expulsion panel describe in the JJMS charter approved by LAUSD.

Yvette King-Berg, Executive Director of YPI schools  
 Vanessa Garza, Principal of GALS charter school  
 Ricardo Mireles, Executive Director of Academia Advance  
 Caprice Young, former Executive Director of the California Charter School Association  
 Anne Cochran, Executive Director of VIP charter high school  
 Vashon Nutt, Director of Special Education for YPI schools

<b>B. Fiscal Audit for 2021-22</b>	Vote	Myranda Marsh	15 m
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The audit performed for the year 2021-22 showed no findings and confirmed good accounting and legal compliance with all programs examined.

The JJMS board should consider a motion to accept and approve the financial audit performed by Clifton-Larson LLC for the year 2021-22.

<b>C. Improvements to the Fiscal Policy Manual</b>	Vote	Evan Hodes	15 m
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We need to update some details from our Fiscal Policy manual. The board should consider a motion to adopt the changes shown in the attached PDF of the fiscal policy manual.

**IV. Closing Items 8:20 PM**

<b>A. Adjourn Meeting</b>	Vote		
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