

James Jordan Middle School Board of Trustees

Board Meeting

Date and Time

Tuesday February 9, 2016 at 6:00 PM PST

Location

JJMS campus L building

This board meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. Other board members shall participate from the following locations with Brown Act Compliant postings. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 12289 Mayberry Road, Spring Hill, FL 34609. **The meeting can be heard by phone at Dial-in Number: (605) 562-0020 Meeting ID: 704-521-672**

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
 - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in

order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496) Each speaker is limited to 3 minutes in English and 6 minutes with translation. Only Spanish translation will be provided by the school.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		5 m
Please review the attached minutes before the meeting.			
Approve minutes for Board Meeting on January 12, 2016			
II. Governance			6:05 PM
Governance			
A. Candidate for Board Membership.	Vote	John Stoneburner	10 m
I invite the board to consider a candidate for membership on the JJMS Board of Trustees. Ms. Antone is the parent of a former JJMS student and a member of the local community. Ms. Fathia Macauley did inform the board that her ability to participate was nearing an end. So, I hope we can consider Ms. Antone to join our board to keep our numbers healthy.			
B. Safe School Plan	Vote	Myranda Marsh	10 m
We have updated our Safe School Plan to reflect recent changes in our handbooks and state law.			
III. Academic Excellence			6:25 PM
Academic Excellence			
A. Lead Teacher Report	FYI		10 m
Our current lead teacher, elected by the full faculty, is Ms. Abigail Lynn Peterson. She will present a brief report on behalf of the JJMS teachers.			
B. School Data	FYI	Maggie Malone	15 m
Assistant Principal Maggie Malone will present data about current school goals especially those from our LCAP and will share a sample of the Smarter Balanced Assessment for ELA. I have attached a reader-friendly summary of our LCAP goals for 2015-16.			

	Purpose	Presenter	Time
C. EDUCATOR EFFECTIVENESS PLAN	Discuss	Myranda Marsh	10 m

The State of California has provided a pool of dollars to be used for Professional Development. The board needs to approve our plan for using this money over the next two years. We must discuss our plan at one meeting and then vote on it at a subsequent meeting.

D. Performance pay stipends for Classified and Admin staff	Vote	Myranda Marsh	15 m
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As our lead teacher mentioned at the last board meeting, several of our most effective teachers have found these stipends to be highly motivational. We would like to make that opportunity and incentive more exciting and also offer it to additional staff members. We can do this without exceeding the original amount set aside in the budget for stipends. I wanted to share our thoughts with you to make these decisions with the board as a thought partner. It may not require a vote, but I am listing it as a voting item just in case.

IV. Finance 7:15 PM

Finance

A. School Financial Summary Report Financials through January 31st.	Vote		20 m
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B. Tax Returns	Vote	Tammy Stanton	10 m
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Review and approve our 2015 tax returns.

C. Winter Con App	FYI	Tammy Stanton	5 m
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This document needs to be presented for review. Then the vote is held at a subsequent meeting.

D. Update Bank Account Signators	Vote	Myranda Marsh	5 m
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Our account at Pacific Western Bank has outdated names. This form will bring the information up to date.

V. Other Business 7:55 PM

A. Future Agenda Items	Discuss		5 m
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The board will discuss ideas for future board agenda items.

VI. Closing Items 8:00 PM

A. Adjourn Meeting	Vote		
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