

James Jordan Middle School Board of Trustees

Board Meeting

Date and Time

Tuesday January 12, 2016 at 6:00 PM PST

Location

JJMS campus L building

This board meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 832 N Ogden Dr, LA 90046 3.12289 Mayberry Road, Spring Hill, FL 34609. **The meeting can be heard by phone at Dial-in Number: (605) 562-0020 Meeting ID: 704-521-672**

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
 - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal

(alvarado@jamesjordanms.com, 818-882-2496) Each speaker is limited to 3 minutes in English and 6 minutes with translation. Only Spanish translation will be provided by the school.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	John Stoneburner	5 m
Please review the attached minutes before the meeting.			
Approve minutes for Board Meeting on December 7, 2015			
II. Academic Excellence			6:05 PM
Academic Excellence			
A. Lead Teacher Report	FYI	Abigail Peterson	10 m
Our current lead teacher, elected by the full faculty, is Ms. Abigail Lynn Peterson. She will present a brief report on behalf of the JJMS teachers.			
B. Orientation to Smarter Balanced (Common Core) Assessment Results	FYI	Myranda Marsh	20 m
JJMS administered the SBAC Common Core Aligned state mandated tests for the first time in Spring of 2015. We administered the interim benchmark in December of 2015 to measure our current progress towards improving academic achievement.			
C. Policy for services to Homeless Students- review for update	Vote	Myranda Marsh	5 m
Every public school must have a Homeless Student Services policy. The attached document was drafted by our attorneys to represent the most recent legal requirements.			
D. Policy for section 504 of the Americans with Disabilities Act	Vote	Myranda Marsh	5 m
Every public school must provide a means for identifying students with disabilities that interfere with a major life function. This is not the same as Special Education. The attached document was drafted by our attorneys to represent the most recent legal requirements.			
E. Policy on bullying, harassment and intimidation	Vote	Myranda Marsh	5 m
In order to meet our legal obligations regarding safeguarding staff and students from bullying, harassment and intimidation, an official board policy should be adopted.			

	Purpose	Presenter	Time
III. Finance			6:50 PM
Finance			
A. New item	Vote	Tammy Stanton	20 m
Financials through Dec 31st.			
B. Tax Return	Vote	Tammy Stanton	5 m
As a 503c tax-exempt organization, we still need to file a tax return annually. The actual return document will be handed out during the meeting.			
IV. Governance			7:15 PM
Governance			
A. Updated Uniform Complaint Policy	Vote	Myranda Marsh	5 m
Every school must maintain a Uniform Complaint Policy. The attached document was drafted by our attorneys to represent the most recent legal requirements.			
B. Compliance Monitoring form from LAUSD	Vote	Myranda Marsh	20 m
LAUSD requires that each charter board fill out this form to offer verification that the charter board is aware of and regularly reviews critical issues concerning the school.			
V. Other Business			7:40 PM
A. Future Agenda Items	Discuss	John Stoneburner	5 m
The board will discuss ideas for future board agenda items.			
VI. Closing Items			7:45 PM
A. Adjourn Meeting	Vote		