

# James Jordan Middle School Board of Trustees

## Board Meeting

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### **Date and Time**

Monday August 31, 2015 at 5:00 PM PDT

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This board meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 832 N Ogden Dr LA, CA 90046 The meeting can be heard by phone at Dial-in Number: (605) 562-0020 Meeting ID: 704-521-672 The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided: 1. Agendas are available to all audience members at the meeting. 2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card. 3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. 4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal ([alvarado@jamesjordanms.com](mailto:alvarado@jamesjordanms.com), 818-882-2496) Each speaker is limited to 3 minutes in English and 6 minutes with translation. Only Spanish translation will be provided by the school.

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### **Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
Opening items			
<b>A. Record Attendance and Guests</b>			
<b>B. Call the Meeting to Order</b>		John Stoneburner	
<b>C. Call for any public comment.</b>		John Stoneburner	5 m
<b>D. Approve Minutes</b>	Approve Minutes	Myranda Marsh	5 m
Approve minutes for Board Meeting on August 8, 2015			
<b>II. Financial</b>			<b>5:10 PM</b>
<b>A. End of the year financial reports</b>	Vote	Tammy Stanton	30 m
<b>B. Approve updated Fiscal Policy Manual</b>	Vote	Myranda Marsh	20 m
<b>C. Updated annual Budget 2015-16</b>	Vote	Tammy Stanton	20 m
<b>III. Governance</b>			<b>6:20 PM</b>
<b>A. Closed Session: Personnel Evaluation: Executive Director</b>	Vote	John Stoneburner	60 m
<b>B. Election of board officers: President, Secretary, Treasury</b>	Vote	Myranda Marsh	20 m
<b>IV. Closing Items</b>			<b>7:40 PM</b>
<b>A. Call for suggestions for future board agenda items</b>	FYI	John Stoneburner	5 m
<b>B. Adjourn Meeting</b>	Vote		