

James Jordan Middle School Board of Trustees

Special Board Meeting

Date and Time

Wednesday April 3, 2013 at 3:30 PM PDT

Location

Telephone Meeting

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided: 1. Agendas are attached to this notice and available to all audience members at the meeting. 2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 5 minutes and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 5 minutes and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card. 3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. 4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director. I. COMMUNICATIONS (Informational) a. Public Comments: Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 5 minutes and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed,

the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.

Agenda

	Purpose	Presenter	Time
I. Opening Items			3:30 PM
Opening items			
A. Call the Meeting to Order			
II. Consultants			
III. Discussion			3:30 PM
A. Request to give board approval for application for low-interest loan from ExED	Discuss	Myranda Marsh	5 m
IV. Closing Items			3:35 PM
A. Adjourn Meeting	Vote		