



James Jordan Middle School Board of Trustees

Board Meeting

Date and Time

Thursday April 21, 2022 at 7:00 PM PDT

Location

7911 Winnetka Ave, Winnetka CA 91306

This Board Meeting is open to the public.

IN ACCORDANCE WITH ORDERS FROM

GOVERNOR NEWSOM, THIS BOARD MEETING WILL BE ONLINE. The right to teleconference continues under AB 361 because California public health officials continue to declare that a state of emergency, requiring social distancing measures, still exists in California, particularly in Los Angeles County. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings.

<https://us06web.zoom.us/j/84542354836?pwd=MkxQRE50aEpFV1VETmxjYVliYlMvZz09>

Meeting ID: 845 4235 4836 Passcode: V02flaYT

One tap mobile

+16468769923,,84542354836#,,,,*42668767# US (New York)

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The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.

2. ONLINE Board meetings will still have time reserved for PUBLIC COMMENT. If you wish to make a public comment, expect to be limited to 3 minutes. To speak, send an email to bsmith@jamesjordanms.com with a Subject of PUBLIC COMMENT.

a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit).

Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further

discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. Agenda Items: The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit). Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance			2 m
B. Call the Meeting to Order			1 m
C. Approve Minutes	Approve Minutes		2 m
Approve minutes for Board Meeting on March 17, 2022			
D. Determination of need for online board meetings	Vote	Bridget Smith	5 m
A state of emergency still exists in California. In addition, the board of JJMS is aware of the recommendations from the Los Angeles County Department of Public Health regarding limiting virus exposure when feasible. The board should consider a motion to hold all board meetings online for the next 30 days.			
E. Lead Teacher Report			15 m
II. Financials			7:25 PM
A. Financial reports from ExEd through March 31, 2022	Vote	Evan Hodes	15 m
The board should consider a motion to approve the financial report including cash flow, balance sheet, and income statement.			
III. Governance			7:40 PM
A. Approved update Safe Return to In Person Instruction plan	Vote	Myranda Marsh	10 m
B. ESSER iii revised plan for approval	Vote	Myranda Marsh	5 m

Purpose Presenter Time

The Los Angeles County Department of Education asked us to add additional information to the ESSERiii plan that was approved by the JJMS board. This is the revised ESSER iii plan with the requested additional details.

C. CLOSED SESSION: Personnel Evaluation of Executive Director, Myranda S. Marsh Discuss Bridget Smith 30 m

The board will review goals set at the beginning of the 2021-22 school year and hear an update on progress towards meeting those goals.
The board will make a strategic plan to complete the evaluation of the Executive Director.

On August 9th, the Executive Director goals were set by the JJMS evaluation committee.
The goals were:

1. PR campaign to raise our reputation with local officials, families and neighbors.
DESIRED OUTCOME: full enrollment with a waiting list by June 30, 2022.
2. Create a detailed plan to minimize the negative impact on the neighborhood.
Traffic Maps/signs/procedures, MOUs with local businesses to arrange remote drop off, awareness meetings with current families to help establish JJMS as a good neighbor.
3. Manage LAUSD requirements regarding the change of location.
4. Keep construction on time and on budget for a grand opening in August 2022.
5. Maintain highest possible safety for staff and students as the pandemic continues.

IV. Closing Items

8:25 PM

A. Adjourn Meeting

Vote