



# James Jordan Middle School Board of Trustees

## Board Meeting

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### Date and Time

Thursday August 19, 2021 at 7:00 PM PDT

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This Board Meeting is open to the public. IN ACCORDANCE WITH ORDERS FROM GOVERNOR NEWSOM, THIS BOARD MEETING WILL BE ONLINE. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings.

[Join Zoom Meeting](#)

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The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of [www.jamesjordanms.com](http://www.jamesjordanms.com).
2. ONLINE Board meetings will still have time reserved for PUBLIC COMMENT. If you wish to make a public comment, expect to be limited to 3 minutes. To speak, send an email to [bsmith@jamesjordanms.com](mailto:bsmith@jamesjordanms.com) with a Subject of PUBLIC COMMENT.
  - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for no more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further

discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. Agenda Items: The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for no more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests			
<b>B.</b> Call the Meeting to Order			
<b>C.</b> approve minutes	Approve Minutes	Bridget Smith	5 m
Please review the minutes and we need to approve them if they are accurate.			
Approve minutes for BOARD MEETING on July 15, 2021			
<b>D.</b> Public comment: NON AGENDA ITEMS		Bridget Smith	5 m
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<b>E.</b> Lead Teacher Report			15 m
A 15 minute summary of the first few days from the teacher's point of view			
<b>II. Financials</b>			<b>7:25 PM</b>
<b>A.</b> Update on Facility Project	Vote	Tyler Baier	15 m

	Purpose	Presenter	Time
Level Field Partners will present an update on all actions related to the construction of our permanent building.			

The board should consider authorizing the expenditure of \$25,000 during the 2021-22 school year to have a PR firm help us establish our reputation in the new location. The amount is authorized assuming that at least one board member will review the contract and give written consent for the Executive Director to sign.

<b>B. Financial Report including the month of July</b>	Vote	Evan Hodes	10 m
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The board should consider a motion to approve the financial report including check register, cash flow and balance sheet.

### III. Governance 7:50 PM

<b>A. Executive Director agreement ratification and goals</b>	Vote	Bridget Smith	20 m
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The board chair will lead a discussion of goals for the Executive Director in the 21-22 school year.

### IV. Academic Achievement 8:10 PM

<b>A. Credential flexibility: Local Area Option proposed for 2021-22</b>	Vote	Myranda Marsh	15 m
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Ed Code provides for a way to have a Multiple Subject Credentialed teacher serve as a single subject teacher in grades 6-8. This is called the Local Area Option. There is also a provision to have a Multiple Subject authorized to teach a departmentalized single subject class if they have the necessary 6 upper division or 12 any type of semester units. While the JJMS Board has approved use of the LAO in general, new regulations require that the assignments for each year be presented for board approval.

**Alexander Roberson**, holds a single subject credential, LAO as Multiple Subject self contained classroom.

**Samantha Griego**, holds a multiple subject, LAO as ELA for one period of 8th grade Language Skills for 8th graders who are far below grade level in ELA.

**Sohail Bhatni**, holds a Single Sub Science, LAO as MATH for teaching one period of 8th grade Algebra 1.

<b>B. Provisional Intern Permit</b>	Vote	Myranda Marsh	10 m
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JJMS has attempted to fill a sixth grade credentialed position with the usual advertising. The candidates that we interviewed were not a match for our organization. The board should consider approving the submission of a Provisional Intern Permit for Javier Ramirez as a multiple subject teacher for seventh grade. the PIP is designed to give promising candidates the time to meet the entrance requirements for a University Intern Credential. Mr. Ramirez has worked as a classroom paraprofessional at JJMS for 6 years. He has a master's degree in language development which will be a great resource for section 70, where we have a large number of English Learners. Attached is the form that demonstrates he has met the CCTC subject matter requirement.

<b>C. Preparation for online programs in the event of a LACDPH ordered quarantine.</b>	Vote	Myranda Marsh	15 m
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JJMS will only offer online instruction to a group of students that are excluded from campus in compliance with a quarantine order from LA County Department of Public Health. For the greatest safety possible during in person instruction, we are grouping about 30 students in each stable cohort. This means if there is an exposure, only one group of students will likely need to quarantine. During the 10 day quarantine, we will issue laptops to the quarantined children and

**Purpose    Presenter    Time**

there will be daily online synchronous instruction for the duration of the quarantine. We need to adopt an official policy in compliance with the recently passed AB130 Independent Study legislation. Our YMC attorneys have drafted the policy distributed at this meeting to insure compliance with the law.

**V. Closing Items**

**8:50 PM**

**A. Adjourn Meeting**

Vote