



James Jordan Middle School Board of Trustees

BOARD MEETING

Date and Time

Thursday January 21, 2021 at 7:00 PM PST

Location

Zoom link is on the agenda

This Board Meeting is open to the public. IN ACCORDANCE WITH ORDERS FROM GOVERNOR NEWSOME, THIS BOARD MEETING WILL BE ONLINE. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings.

zoom.us/j/96140272136?pwd=YkxDbU... (ID: 96140272136, password: 437390)

Join by phone(US) [+1 301-715-8592](tel:+13017158592)
Password: 437390

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on the home page of www.jamesjordanms.com.
2. ONLINE Board meetings will still have time reserved for PUBLIC COMMENT. If you wish to make a public comment, expect to be limited to 3 minutes. To speak, send an email to bsmith@jamesjordanms.com with a Subject of PUBLIC COMMENT.
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed

on a future agenda and once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

b. Agenda Items: The presentation to the Board shall be made at the time a specific item is under discussion. Any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the Board Chair may grant additional time if circumstances permit).

Speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (lara@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Take public comment		Bridget Smith	5 m
D. approve minutes	Approve Minutes	Bridget Smith	5 m
Approve minutes for BOARD MEETING on December 10, 2020			
E. Lead Teacher Report		Ashley Ayala	15 m
II. Governance			7:25 PM
A. CLOSED SESSION: Real Estate negotiations for parcel number APN: 2103 009 012, -013, -014 and 7911 Winnetka Ave, Winnetka CA 91306.	Discuss	Myranda Marsh	60 m
The board will hear details of various real estate options in the search for a permanent (20yrs+) home for JJMS. Specific costs will be discussed and goals for negotiations will be set.			
B. Any Action necessary regarding Real Estate discussion from closed session	Vote	Bridget Smith	15 m
The Board may propose motions based on discussions from closed session. some possible motions are:			
1. The JJMS Board of Trustees authorizes Executive Director Myranda Marsh to sign a PSA for parcel number APN: 2103 009 012, -013, -014.			
2. The JJMS Board of Trustees authorizes an additional \$50,000 (in addition to the \$25,000 authorized at the last meeting) to pay for due dilligence reports on exact construction cost estimates for parcel number APN: 2103 009 012, -013, -014 and also for 7911 Winnetka Ave, Winnetka CA 91306.			

	Purpose	Presenter	Time
C. Self-Monitoring Checklist required by LAUSD	Vote	Myranda Marsh	15 m

This document is a record that the JJMS Board of Trustees confirms that in the course of its monthly meetings, all of the listed topics were presented, discussed and voted upon as needed. The board should consider a motion to confirm that all of these topics have been covered and that the Chair of the Board of Trustees will sign the documentation for LAUSD using the DocuSign software.

D. RECRUITING for the JJMS Board of Trustees	Discuss	Bridget Smith	10 m
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The JJMS Board of Trustees should recruit additional members. During the February meeting, current board members should nominate potential candidates. A vote for additional board member can take place 7 days after nomination.

III. ACADEMIC EXCELLENCE: Provisional Intern Permit needed

Having posted a Single Subject Math Position on EdJoin, Indeed.com and at four universities, JJMS wishes to create a back up plan because of the scarcity of SS Math teachers. In order to pursue the swift credentialing of a Single Subject Math teacher, JJMS Board of Trustees authorizes the pursuit of a Provisional Intern Permit for employee Jesus Lopez whose CCTC certificate of clearance number is 200224930. This person has a bachelor's degree in Mathematics and has already enrolled in the CSUN credential program. The permit will allow him to step in for a teacher that left the organization on January 8,2021. Since Mr. Lopez was the paraprofessional for the students of the departing teacher, he is the most qualified person to cover the remainder of the school year.

IV. Financials 9:05 PM

A. November Financial Report	Vote	Evan Hodes	10 m
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The board should consider a motion to approve the November Financial Report including the cash flow, check register and balance sheet.

B. Fiscal Policy Manual updates	Vote	Evan Hodes	15 m
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The attached document shows track changes to help highlight what is new in this version of the policy manual.

V. Closing Items 9:30 PM

A. Adjourn Meeting	Vote		
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