



James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Thursday April 16, 2020 at 7:00 PM PDT

This Board Meeting is open to the public. IN ACCORDANCE WITH ORDERS FROM GOVERNOR NEWSOME, THIS BOARD MEETING WILL BE ONLINE. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings.

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The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
 2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
 - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
 3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
 4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate
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alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Take public comment		Bridget Smith	5 m
D. approve minutes	Approve Minutes	Bridget Smith	5 m
Approve minutes for Regular Board Meeting on March 19, 2020			
II. Financials			7:10 PM
A. Review and approve Financials through March 31,2020 INCLUDES A NEW FORECAST FOR ONLINE SCHOOL COSTS	Vote	Mike Johnston	20 m
Mike Johnston will use the most recent completed financials as a worked example to orient the new board members to reading the financial reports.			
III. Academic Achievement			7:30 PM
A. Debate the merits of adding 6 weeks of instruction to the 2019-20 school year	Vote	Myranda Marsh	30 m
Online learning is not as effective as in-person classes. JJMS students will learn less this year because of the online format. The Board should weigh the academic value of adding an additional 6 weeks of instruction with the massive cost, estimated at approximately \$260,000. The board may continue this debate to next month, or they may choose to vote on this issue immediately.			
The additional six weeks of instruction would take place in the last two weeks of June and all 4 weeks of July. Teachers expect 3 weeks of paid vacation in June so if we asked them to work, additional compensation would be appropriate. This program would be instead of our usual summer program that would only be available to students who had failed one or more of their classes. We may choose to suspend or minimize the Bridge Program for incoming 6th graders as a result of continuing school.			
B. Summary of results of starting Quarter 4 of the school year	FYI	Maria Alvarado	15 m
JJMS will be providing educational services including online instruction, IEP services and English Learner designated instruction for the duration of our closure in accordance with all equity laws and statutes. Students will have daily assignments to complete. Online support and tutoring will be offered by JJMS teachers and paraprofessionals from 8:30 am until 6:30 pm. Attendance will be taken daily and course grades will be recorded. Classified staff will reach out to students and parents if a child does not participate in daily assignments.			
Our goal is to have 95% of our students sign into their Google Classroom each day. Our second goal is to have 95% of our students turn in a minimum of one assignment on the first day of school.			
IV. III. Governance			8:15 PM
A. Provisional Internship Permit for JJMS employees.	Vote	Myranda Marsh	10 m
Classified staff who wish to become credentialed teachers need to take a test called the CSET in order to become an intern and be able to teach full time for the 2020-21 school year. The COVID19 emergency has resulted in this CSET being cancelled for the foreseeable future. We would prefer to fill positions at JJMS with employees we already know rather than trying to interview online.			
The California Commission on Teacher Credentialing has a permit that would allow us to have our JJMS staff start intern teaching while waiting for the CSET to be available. This is called a Provisional Intern Permit and the Board of Trustees must vote to instruct the Executive Director to apply for the PIP. The motion approved by the board should include the following names Jacqueline Estrada for Multiple Subject and Joanne Rhee for ELA.			

B. CLOSED SESSION: EVALUATION OF PERSONNEL, Executive Vote Bridget Smith 30 m
Director Myranda S. Marsh

Motion to enter Closed Session under Brown Act Safe Harbor for Evaluation of Personnel.

C. Announce any action resulting from Closed Session. Vote Bridget Smith 5 m

If no action is to be taken, this item can be tabled to a future meeting.

V. Closing Items

9:00 PM

A. Adjourn Meeting Vote