



James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Thursday February 20, 2020 at 7:00 PM PST

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: none.

Remote participation in the meeting is by Hangouts Meet

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[Join by phone](#)

+1 567-250-1502 PIN: 977 195 456#

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
 2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
 3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish
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translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Take public comment		Claudia Quinteros	5 m
D. approve minutes	Approve Minutes	Claudia Quinteros	5 m
Approve minutes for Regular Board Meeting on January 16, 2020			
II. Academic Achievement			7:10 PM
A. Lead Teacher Report	FYI	Alvaro Pineda	10 m
III. Financials			7:20 PM
A. Review and approve Financials through December 30, 2019	Vote	Mike Johnston	15 m
Mike Johnston will use the most recent completed financials as a worked example to orient the new board members to reading the financial reports.			
B. Announce independent auditor for FY19-20 is a continuation of a 3 year contract with VLS	FYI	Myranda Marsh	5 m
C. 2nd Interim Financial Report	Vote	Mike Johnston	10 m
The Board of Trustees will review the 2nd Interim Financial report and consider a motion to approve it for submission to LAUSD.			
IV. III. Governance			7:50 PM
A. Elect board members for Chair, Vice-Chair and Treasurer.	Vote	Myranda Marsh	15 m
Board members who are planning to leave the board before June will announce their departure times. Following these announcements, elections may be needed to fill a vacancy.			
B. Review and Approve Comprehensive Safety Plan	Vote	Maria Alvarado	15 m
C. Set compensation for the Executive Director for FY 2019-20 and sign agreement	Vote	Victor Albores	20 m
It is required that the compensation for the Executive Director for FY 2019-20 be discussed and set during an open session of the Board. An agreement listing such compensation and other terms of employment should be signed by the Board Chair or Vice Chair. FYI.....All other "invited to return" JJMS staff will be offered an agreement for FY 2020-21 before April 10, 2020.			
V. Committee meetings to set goals			8:40 PM
A. Committees work to set goals	Vote	Myranda Marsh	30 m
Various committees will meet and set goals. Those goals will be presented for board approval. The CEO evaluation committee is a top priority as ExEd has asked that this be completed by the end of the fiscal year June 30,2020. The facilities committee is also an urgent priority as we negotiate with our current landlord and begin planning for at least 20 years of facility security. The third committee with the next level of priority would be Development.			

VI. Closing Items

9:10 PM

A. Adjourn Meeting

Vote