



James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Thursday September 19, 2019 at 7:00 PM PDT

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: 800 S. Figueroa St #1000 LA 90017, 20420 Mandell Street Winnetka 91306, and 4217 Camino Real, Los Angeles, CA 90065

Remote participation in the meeting is by Hangouts Meet

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The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
 - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish

translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			07:00 PM
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Take public comment		Claudia Quinteros	5 m
D. approve minutes	Approve Minutes	Claudia Quinteros	5 m
Approve minutes for Regular Board Meeting on August 15, 2019			
E. YMC presents new board by-laws	Vote	Myranda Marsh	30 m
<p>LAUSD had concerns about language in our Board By-Laws. I asked YMC attorneys to review and update our by laws. The attached document is the proposed new by-laws.</p> <p>A YMC attorney will provide an orientation to the changes in the by-laws. The board should consider a motion to adopt these new by-laws.</p>			
II. Financials			07:40 PM
A. Report on distribution of assets to maximize FDIC coverage	Vote	Mike Johnston	10 m
<p>This item has been scheduled for a vote in case the board wishes to take action regarding redistribution of assets. A report will be presented detailing the location of our cash assets.</p>			
III. Academic Achievement			07:50 PM
A. Lead Teacher Report	FYI	Alvaro Pineda	10 m
<p>The lead teachers provide a summary of the strengths and goals for Academic Achievement in 2019-20.</p>			
B. Master Plan for English Learners	Vote	Griselda Lara	15 m
IV. GOVERNANCE			08:15 PM
A. Coaching certificates- annual review and approval	Vote	Maria Alvarado	10 m
<p>California requires various training and certification for coaches working with students. Here is the documentation for board review and approval. The board should consider a motion to...</p>			
B. Election of Corporate Officers	Vote	Myranda Marsh	10 m
<p>Election of officers in accordance with new By-Laws</p>			
C. Planning for board recruitment	Vote	Adam Bierman	20 m

Please bring ideas for recruiting additional board members. Dr. Marsh will present information about a matching opportunity event on September 25th. The National Charter School research center offers a video orientation to board recruiting. <https://charterschoolcenter.ed.gov/webinar/webinar-recruitment-governing-boards>. They also provide a toolkit for recruitment <https://charterschoolcenter.ed.gov/publication/charter-school-governing-board-recruitment-tools>,

D. CLOSED SESSION: Evaluation of public employee EXECUTIVE DIRECTOR	Vote	Claudia Quinteros	20 m
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Vote to enter closed session. No action until open session has resumed.

V. Closing Items

**09:15
PM**

A. Adjourn Meeting	Vote
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