



# James Jordan Middle School Board of Trustees

## Regular Board Meeting

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### **Date and Time**

Thursday August 15, 2019 at 7:00 PM PDT

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This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: 800 S. Figueroa St #1000 LA 90017, 20420 Mandell Street Winnetka 91306, and 4217 Camino Real, Los Angeles, CA 90065

Remote participation in the meeting is by Hangouts Meet

[Join Hangouts Meet](#)

meet.google.com/nos-ajph-hqx



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+1 567-250-1502 PIN: 977 195 456#

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
  - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
  - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish

translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

## Agenda

|  | Purpose         | Presenter         | Time            |
|--|-----------------|-------------------|-----------------|
| <b>I. Opening Items</b>  |                 |                   | <b>07:00 PM</b> |
| A. Record Attendance and Guests  |                 |                   |                 |
| B. Call the Meeting to Order   |                 |                   |                 |
| C. Take public comment   |                 | Claudia Quinteros | 5 m             |
| D. approve minutes   | Approve Minutes | Claudia Quinteros | 5 m             |
| Approve minutes for Board Meeting on July 16, 2019   |                 |                   |                 |
| <b>II. New section</b>   |                 |                   | <b>07:10 PM</b> |
| A. Updated Budget for 2019-20  | Vote            | Myranda Marsh     | 20 m            |
| The Administration continues to work on improving our financial situation. The net income for the next two years has been improved significantly. The net income for 2019-20, while still negative, has improved by about \$120,000. This was accomplished by increasing enrollment, and eliminating one teaching position and two classified positions. |                 |                   |                 |
| The attached budget is offered for board approval for the 2019-20 school year.   |                 |                   |                 |
| B. June Financials   | Vote            | Mike Johnston     | 10 m            |
| The board should consider a motion to approve the June Financials including cash flow, balance sheet and   |                 |                   |                 |
| C. FY18/19 Unaudited Financials Report   | Vote            | Mike Johnston     | 10 m            |
| The board should consider a motion to approve the Unaudited Financials Report for FY18/19  |                 |                   |                 |
| <b>III. GOVERNANCE</b>   |                 |                   | <b>07:50 PM</b> |
| A. LAUSD annual report from April 2019   | FYI             | Myranda Marsh     | 10 m            |
| B. Campus Culture Manual   | FYI             | Maria Alvarado    | 10 m            |
| The board should be kept informed about the documents that represent the philosophy of JJMS. The attached Campus Culture Manual is given to all staff members during August PD. This is an opportunity for the board to ask clarifying questions or suggest changes for the Summer of 2020.  |                 |                   |                 |
| <b>IV. Closing Items</b>   |                 |                   | <b>08:10 PM</b> |
| A. Adjourn Meeting   | Vote            |                   |                 |