



# James Jordan Middle School Board of Trustees

## Special Board Meeting

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### **Date and Time**

Thursday March 28, 2019 at 7:00 PM PDT

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This SPECIAL Board Meeting is open to the public. Holding a Board Meeting when school is not in session presents issues with timing that call for a transition to this being a SPECIAL Board meeting with different posting requirements. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: 800 S. Figueroa St #1000 LA 90017 and 4217 Camino Real, Los Angeles, CA 90065

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
  - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
  - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6

minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Record Attendance and Guests			
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes	Myranda Marsh	5 m
Approve minutes for Regular meeting of the JJMS Board of Trustees on February 12, 2019			
<b>D.</b> Report from Grade Level Leads		Anita Miranda	10 m
<b>E.</b> approve minutes	Approve Minutes	Claudia Quinteros	5 m
Approve minutes for Special Meeting of the board of trustees on February 14, 2019			
<b>II. FINANCIALS- see April meeting for next financial update.</b>			
<b>III. GOVERNANCE</b>			<b>7:20 PM</b>
<b>A.</b> Training on Police Response to Allegations	Vote	Maria Alvarado	30 m
<b>B.</b> Presentation of coaching credentials	FYI	Maria Alvarado	5 m
In compliance with Title 5, California Code of Regulation section 5594, the JJMS leadership will present documentation of certification for athletic coaches for Alvarado, Harmon, Brooks, Orozco, and Tejada.			
<b>C.</b> Banking resolution to clarify top executive	Vote	Myranda Marsh	5 m
We are exploring a new bank due to multiple issues over the past three year with our current bank. in order to establish a new account, the bank has requested a signed resolution stating that Myranda S. Marsh is the Executive Director and that title represents the top executive for the school.			
<b>D.</b> CLOSED SESSION: EVALUATION OF A PUBLIC EMPLOYEE: EXECUTIVE DIRECTOR	Discuss	Claudia Quinteros	60 m
<b>E.</b> Marketing	Discuss	Adam Bierman	10 m
<b>IV. Academic Achievement</b>			<b>9:10 PM</b>
<b>A.</b> CA distinguished schools award ceremony	FYI	Myranda Marsh	5 m
The board is asked to consider raising funds to send one of its own members to attend the California Distinguished School Award Ceremony on April 5, 2019 at the Disneyland Hotel. 12noon for pictures and 5:30 doors open for dinner. Cost per person is \$250.			

We hope that the board will work together to raise \$250 for the purpose of sending a board member to the ceremony.

<b>B. 2019-20 Academic Calendar</b>	Vote	Maria Alvarado	10 m
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The board is asked to consider a resolution adopting the academic calendar for the 2019-20 school year.

**V. Closing Items**

**9:25 PM**

<b>A. Adjourn Meeting</b>	Vote
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