



# James Jordan Middle School Board of Trustees

## Board Meeting

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### **Date and Time**

Tuesday December 11, 2018 at 7:00 PM PST

### **Location**

7911 Winnetka Ave

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This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: 800 S. Figueroa St #1000 LA 90017

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
  - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
  - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6

minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b>	Record Attendance and Guests		
<b>B.</b>	Call the Meeting to Order		
<b>C.</b>	Approve Minutes	Jessica LaBarbera	5 m
	Approve minutes for Regular meeting of the JJMS Board of Trustees on November 27, 2018		
<b>D.</b>	Report from Grade Level Leads	Anita Miranda	10 m
<b>II. FINANCIALS</b>			<b>7:15 PM</b>
<b>A.</b>	Review of the Annual Audit	Vote	Mike Johnston
			20 m
<b>B.</b>	Options for three year budget adjustments	Vote	Mike Johnston
			30 m
	Specific options for adjusting the budget will be presented.		
<b>III. Governance</b>			<b>8:05 PM</b>
<b>A.</b>	CLOSED SESSION: Public Employee Performance Evaluation Title: Executive Director/Founder	Discuss	Claudia Quinteros
			30 m
<b>B.</b>	LAUSD Compliance Monitoring Checklist	Vote	Myranda Marsh
			20 m
	The board will need to review this document and then have the secretary sign on behalf of the board before the close of the meeting.		
<b>IV. Closing Items</b>			<b>8:55 PM</b>
<b>A.</b>	CAREER DAY PLANNING TIME	Discuss	Bridget Smith
			20 m
<b>B.</b>	Adjourn Meeting	Vote	