



James Jordan Middle School Board of Trustees

Regular Meeting of the JJMS Board of Trustees

Date and Time

Thursday October 25, 2018 at 7:00 PM PDT

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: 1933 S Broadway, Los Angeles, CA, 90007 .

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
 2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
 - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
 3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.
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4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

| | Purpose | Presenter | Time |
|-------------------------|---|--------------------------------------|----------------|
| I. Opening Items | | | 7:00 PM |
| A. | Record Attendance and Guests | | |
| B. | Call the Meeting to Order | | |
| C. | Approve Minutes | Approve Minutes Claudia Quinteros | 5 m |
| | Approve minutes for Regular meeting on September 27, 2018 | | |
| II. Information | | | 7:05 PM |
| A. | Grade Level Leader Reports | FYI | 5 m |
| | Each grade level has elected a lead teacher. These leads will give an introduction to the vision for this year. | | |
| B. | Report from the Brown Act Training | FYI Bridget Smith | 15 m |
| | During the first week of October, Ms. Smith and Ms. Brown attended a Brown Act Training. They will share the highlights with the rest of the board. | | |
| III. Governance | | | 7:25 PM |
| A. | New Board Member considered | Vote Myranda Marsh | 10 m |
| | At the last board meeting, information about Adam Bierman was presented as a candidate for the JJMS Board of Trustees. The board should consider a motion to approve his membership effective immediately. | | |
| B. | Fiscal Policy Manual | Vote Myranda Marsh | 10 m |
| | The Fiscal Policy manual for JJMS has been updated to align with suggestions made in the LAUSD oversight report from 2017-18. | | |
| C. | Resolution to clarify Bank Account Signers | Vote Myranda Marsh | 10 m |
| | The board should consider a motion to designate Myranda Marsh, Maria Alvarado, Griselda Lara and Jessica LaBarbera as the signers for all bank accounts. Another resolution will be proposed at a later date if any of these signers leave the organization. | | |
| D. | Educator Misconduct Reporting | FYI Myranda Marsh | 5 m |
| | The attached document gives crucial information regarding our obligation to report educator misconduct to the California Commission on Teacher Credentialing. The Executive Director is responsible for this reporting. The Board would only report an incident that involved the Executive Director. | | |
| E. | Investment plan for income generation | Vote Myranda Marsh | 15 m |
| | The Board should discuss or even vote on creating an Investment plan for a large portion of the cash reserve. This plan should balance the need to cover immediate and unexpected expenses with the opportunity to generate revenue for JJMS. | | |
| F. | Brainstorming for Quorum and posting | Vote Claudia Quinteros | 20 m |

Discuss or even create policies that increase chances of quorum for planned meetings. If a policy for attendance is created, a motion should be put forward for a vote.

IV. Board supporting Academic Achievement

8:35 PM

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| A. Career Day in February 2019 | Discuss | Maria Alvarado | 20 m |
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Discussion and planning for Career Day in February.

V. Closing Items

8:55 PM

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| A. Adjourn Meeting | Vote |
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