



James Jordan Middle School Board of Trustees

Annual Board Meeting

Date and Time

Saturday August 4, 2018 at 9:00 AM PDT

Location

7911 Winnetka Ave

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: none for this meeting

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
 - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6

minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
A.	Record Attendance and Guests		
B.	Call the Meeting to Order		
C.	Approve Minutes	Jessica LaBarbera	5 m
	Approve minutes for Regular meeting of the Board of Trustees on July 9, 2018		
D.	New Member- Victoria Brown	Jessica LaBarbera	10 m
	At the July meeting, we met Ms. Victoria Brown. She shared her expertise regarding the San Fernando Valley, leadership in school support such as PTO, and her passion for the arts.		
	Please consider a motion to make her a member of the board effective immediately.		
E.	Introduction of Harvey Berg	Myranda Marsh	5 m
II. CEO EVALUATION			9:20 AM
A.	CLOSED SESSION: Personnel Evaluation of the Executive Director	Jessica LaBarbera	20 m
III. Governance			9:40 AM
A.	Compensation of the Executive Director	Jessica LaBarbera	10 m
	The board must vote to offer the Executive Director an employment agreement for the 2018-19 school year. Also, the board must set the compensation for the Executive Director for the 2018-19 school year. As a point of reference, all other JJMS certificated staff received a 3% raise for the 2018-19 school year.		
B.	ELECTION OF BOARD OFFICERS	Myranda Marsh	5 m
	The board needs to elect a President, Treasurer and Secretary for the 2018-19 school year. These positions are held until new officers are elected.		
C.	Renewal of membership for board members at the end of their term	Myranda Marsh	5 m
D.	Retention of high quality staff: MEDICAL BENEFITS PROPOSAL	Victor Albores	15 m
	The LAUSD is experiencing a financial crisis due to the rising costs of healthcare. We are in competition with LAUSD for high quality employees. We wish to make a slight increase in the amount of money we put towards the premiums of employees. Most employees are covered by our \$600 per month allowance. However, a small number of employees pay out of pocket due to their age or the inclusion of their spouse or children. The Director of Operations has a proposal for how we might make ourselves a more attractive workplace for high quality staff.		
E.	Visitor and Volunteer Policy	Myranda Marsh	5 m
	Our attorneys have advised us to update our visitor policy and they prepared this document. The board should consider a motion to adopt the Visitor and Volunteer Policy as presented.		
F.	Freedom of Expression for Students	Myranda Marsh	5 m
	Our attorneys have recommended this updated policy regarding Freedom of Expression for Students. The board should consider a motion to adopt this policy as presented.		
G.	Technology and Acceptable Use Policy	Myranda Marsh	10 m

Our attorneys have provided this recommended policy for the use of technology at JJMS. The board should consider a motion to approve this policy.

H. Attendance Policy Vote Myranda Marsh 15 m

With the state of California increasing its scrutiny of chronic absenteeism, we present an updated Attendance Policy crafted in collaboration with our attorneys. The board should consider a motion to approve the Attendance Policy.

IV. Closing Items

10:50 AM

A. Adjourn Meeting Vote