



James Jordan Middle School Board of Trustees

Regular meeting of the Board of Trustees

Date and Time

Monday July 9, 2018 at 7:00 PM PDT

Location

7911 Winnetka Ave, Winnetka CA

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: [800 S. Figueroa St., Ste. 1000, Los Angeles 90017](#)

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: [704-521-672](#)

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
 - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6

minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

Purpose Presenter Time

I. Opening Items

7:00 PM

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Approve Minutes	Approve Minutes	Jessica LaBarbera	5 m
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Approve minutes for Regular Meeting of the Board of Trustees on June 13, 2018

D. New Member- Bridget Smith	Vote	Jessica LaBarbera	10 m
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At the June meeting, we met Ms. Bridget Smith. Her expertise and passion for science is a wonderful gift as we start to craft our new approach to Science with the advent of the new state Science test. She has extensive experience organizing events and fundraisers and is looking forward to creating some amazing experiences for our kids.

Please consider a motion to make her a member of the board effective immediately.

II. Governance

7:15 PM

A. Search and Seizure Policy	Vote	Maria Alvarado	30 m
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In April, the leadership presented a Search and Seizure Policy for board consideration. A vigorous debate ensued and a committee was formed to discuss a variety of safety issues. For the past 13 years, JJMS has had a policy of random searches with written consent collected from parents at the beginning of each year. Drug detection dogs are used at random once per year. This year, a new measure was contemplated. The use of metal detector wands during searches.

At subsequent meetings, the board was apprised that the leadership would need an approved policy in July, before the new school year begins.

B. National Free Lunch Program policies	Vote	Myranda Marsh	10 m
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The California Department of Education requires certification of our Free/Reduced lunch program. After an instruction from the board, JJMS now provides universal free lunch to all of our students. All students get one breakfast and one lunch without charge. To renew our certification for reimbursable meals, we need to have the board commit to the policies currently required by the program.

Please consider a motion to adopt these Food Service policies as presented.

III. Academic Excellence

IV. CEO Support And Eval**7:55 PM**

A. Closed Session: Personnel Evaluation of the Executive Director	Discuss	Jessica LaBarbera	30 m
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The board will enter closed session to work on the annual evaluation of the Executive Director.

V. Closing Items**8:25 PM**

A. Adjourn Meeting	Vote
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