



James Jordan Middle School Board of Trustees

Regular Meeting of the Board of Trustees

Date and Time

Wednesday June 13, 2018 at 7:00 PM PDT

Location

7911 Winnetka Ave, Winnetka CA 91306

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: [800 S. Figueroa St., Ste. 1000, Los Angeles 90017](#)

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: [704-521-672](#)

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
 - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6

minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
<p>A. Record Attendance and Guests</p> <p>B. Call the Meeting to Order</p> <p>C. Approve Minutes</p>			
	Approve Minutes	Jessica LaBarbera	5 m
<p>Approve minutes for Special Meeting Election of new President on May 24, 2018</p>			
II. Finance			7:05 PM
<p>A. April Financials</p>			
	Vote	Mike Johnston	10 m
<p>The Board should consider a motion to approve the April Financials including check register, balance sheet and cashflow.</p>			
<p>B. Spring Consolidated Application</p>			
	Vote	Mike Johnston	10 m
<p>C. Preliminary Budget for 2018-19</p>			
	Vote	Myranda Marsh	20 m
<p>Following the Governor's May Revise, we have a preliminary budget to present for the board to consider and hopefully approve.</p>			
<p>D. ExEd contract for 2018-19</p>			
	Vote	Myranda Marsh	5 m
<p>The campus staff of JJMS is very happy with the service we receive from ExEd. The Executive Director recommends that the board approve a contract with ExEd for the coming year. We have a basic service contract and a supplemental contract for support in managing the state mandated CALPADS system.</p>			
<p>E. EPA Spending Plan</p>			
	Vote	Myranda Marsh	5 m
III. Governance			7:55 PM
<p>A. LCAP</p>			
	Vote	Myranda Marsh	30 m
<p>Every year we document how we spend our LCFF funding by tracking specific goals connected to school climate and academic achievement. This set of goals and this year's results have been reviewed by the ELAC and the School Site Council.</p>			
IV. Academic Excellence			8:25 PM
<p>A. Single Plan For Student Achievement</p>			
	Vote	Myranda Marsh	15 m
<p>The State of California is currently requiring 3 separate documents that are very similar. The LCAP, The Single School District Plan and the Single Plan for Student Achievement all lay out specific goals and metrics that JJMS has determined to be essential to creating a positive school climate and promoting student achievement. These documents also detail how we use our revenue to meet those goals. The State is aware of the bureaucratic</p>			

burden of having three documents that cover the same topics and hopes to combine them into a single document in the future. For now, we are presenting the SPSA under the new template for the approval of the JJMS Board of Trustees.

V. CEO Support And Eval

8:40 PM

A. Closed Session: Personnel Evaluation of the Executive Director	Discuss	Jessica LaBarbera	30 m
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The board will enter closed session to work on the annual evaluation of the Executive Director.

VI. Closing Items

9:10 PM

A. Adjourn Meeting	Vote
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