



James Jordan Middle School Board of Trustees

Regular

Date and Time

Thursday March 8, 2018 at 7:00 PM PST

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: N/A

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
 2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
 - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
 3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3
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minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A.	Record Attendance and Guests		
B.	Call the Meeting to Order		
C.	Activation of new member and quorum	John Stoneburner	5 m
	<p>During the last meeting, new board members were elected: Claudia Quinteros, a parent of an enrolled student as required by our charter, who is the representative elected by parents of our currently enrolled students</p> <p>Maggie Malone, former Assistant Principal of JJMS, was elected with her term to start as soon she appears in person at a board meeting. The board now consists of Stoneburner, Avila, LaBarbera, Boafo, Antone, Quinteros, Malone. From this evening forward, Quorum is set at 4 members.</p>		
D.	Approve Minutes	John Stoneburner	
	Approve minutes for Regular Board meeting on February 8, 2018		
II. Governance			
A.	Update Security Policy	Myranda Marsh	30 m
	In light of the Florida school massacre, we have met with the faculty and have asked our attorneys to prepare a draft of a new security policy. We hope that the board will consider this new policy.		
B.	Safe School Plan	Maria Alvarado	10 m
	Each year we are required by law to update our Safe School Plan. The board should consider a motion to approve this plan as presented.		
III. Finance			
A.	2nd Interim Financial Report	Mike Johnston	5 m
	The second Interim Financial Report should be reviewed. If acceptable, the board will vote to submit the Report as presented.		
B.	Form 990	Mike Johnston	5 m
	This is our annual tax return document stating our non-profit status.		
C.	Auditing contract	Myranda Marsh	10 m
	<p>We need to contract with an auditing firm. We have had good experiences with CLA (formerly VLS). We have options about the length of the contract. We need the board to discuss and then vote on a motion to accept one of these contracts.</p>		

D. Winter Consolidated Application Vote Mike Johnston 10 m

The board shall review the ConApp and vote on a motion to approve the application.

E. Review January Financials Vote Mike Johnston 10 m

The board will review the financials from January. The board will consider a motion to approve the financials including cash flow, balance sheet and check register.

IV. Academic Excellence

V. CEO Support And Eval

A. Conversation to set CEO survey questions and timelines. Discuss Jessica LaBarbera 20 m

The board will d

VI. Closing Items

A. Adjourn Meeting Vote