



# James Jordan Middle School Board of Trustees

## Regular Board Meeting

---

### **Date and Time**

Wednesday January 10, 2018 at 7:00 PM PST

---

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: board members will be participating from 6678 Colgate Ave, LA 90048, 20420 Mandell St, Winnetka, CA 91306, 1143 Hendrix Ave, 800 S Figueroa 90017, 20231 Gault Street, Winnetka 91306 and 606 S. Olive Street Suite 300 Los Angeles, CA 90014.

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
  2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
    - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
    - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.
-

3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

---

## Agenda

**Purpose    Presenter    Duration**

### I. Opening Items

**A.** Record Attendance and Guests

**B.** Call the Meeting to Order

**C.** Approve Minutes Approve  
Minutes

Technological difficulties did not register the approval of the minutes from May 2017. Also attached you will find the draft minutes for our last board meeting on December 13, 2017. Please include both dates in any motion made for approving minutes.

Approve minutes for Annual Budget and LCAP review on May 24, 2017

**D.** Lead teacher report 5 m

The faculty will hold elections for the position of Lead Teacher on Friday January 12.

**E.** Parent Board Member 5 m  
Vote            John  
                         Stoneburner

The parents of JJMS have put forward a candidate for the charter mandated seat on the JJMS board of trustees. The board should consider a motion to appoint

### II. Finance

**A.** November Financials 5 m  
Vote            Mike  
                         Johnston

- The board will review the November Financials. The board will consider a motion to approve and accept the November Financials including cash flow, balance sheet and check register.

### III. Academic Excellence

**A.** Parent Engagement Policy 15 m  
FYI            Myranda  
                         Marsh

We have included a final draft of the ESSA compliant Parent Engagement Policy. The plan will be reviewed and amended by the ELAC and SSC committees. The board should consider a motion to adopt the Parent Engagement Policy as presented

### IV. Governance

**A.** Annual Compliance Monitoring as required by LAUSD 20 m  
Vote            Myranda  
                         Marsh

The LAUSD requires that charter boards certify that they have reviewed and approved policies deemed essential by LAUSD.

**B. Wildfire Closures**

Vote

Myranda  
Marsh

5 m

On the days that LAUSD closed Winnetka Elementary across the street from JJMS to wildfire related conditions, JJMS also closed. We ask the board to consider a motion to direct the staff of JJMS to submit form J-13A to have the CDE adjust our ADA due to a state of emergency.

**V. Closing Items**

**A. Adjourn Meeting**

Vote