



James Jordan Middle School Board of Trustees

Regular Meeting of the Board of Trustees

Amended on October 17, 2017 at 7:49 AM PDT

Date and Time

Tuesday October 17, 2017 at 7:00 PM PDT

Location

7911 Winnetka Ave, Winnetka, CA 91306

Meeting Notice

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act:

board members will be participating from 6678 Colgate Ave, LA 90048, 20420 mandell st, winnetka, ca 91306, 1143 Hendrix Ave, 800 S Figueroa 90017, 20231 Gault Street, Winnetka 91306 and 606 S. Olive Street Suite 300 Los Angeles, CA 90014.

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzied and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See

attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.

3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Duration
A. Record Attendance and Guests		Tracy Dominguez	
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Myranda Marsh	5
D. New membership.	Vote	John Stoneburner	5

The Board is in receipt of the resignation of Dan Kallen, due to other time commitments. Board President will present a candidate for Board Membership. Please consider a motion to appoint Stephanie Kozofsky as a member of the Board. She was present at the August 5, 2017 meeting of the Board and was able to ask and answer questions about her potential membership.

II. FISCAL OVERSIGHT

A. June 2017 close out financial documents	Vote	Mike Johnston	15
Here is the end of the fiscal year report.			
B. August Financial Reports	Vote	Mike Johnston	10
Here are the financial reports for August 2017. Please consider a motion to approve and accept the Financial Report for August 2017 including cash flow, balance sheet and check register.			
C. 2016-17 Unaudited Actuals Report	Vote	Mike Johnston	15
The Board of Trustees is asked to verify the accuracy of this report in comparison the end of the year financial report. Please consider a motion to approve this report as presented for submission to the LAUSD.			

III. Academic Achievement

A. Suicide Prevention Policy	Vote	Myranda Marsh	10
State law requires that every public school adopt a policy for Suicide Prevention. Please consider a motion to adopt the attached policy for James Jordan Middle School.			

B. Student Achievement on SBAC	Discuss	Myranda Marsh	15
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JJMS made excellent progress in student achievement as measured by the SBAC scores from Spring of 2017. Attached you will find a spreadsheet showing our progress in comparison to other schools, both district and charter.

Over the past three years, the % of students who met or exceeded standards has shown consistent improvement. MATH 23%-29%-42%..... ELA 30%-40%-45%
 Last year, we had an intense focus on math with excellent results. This year our intense focus is on English Learners and students whose ELA scores are in the lowest rank of achievement.

C. Academic achievement on SBAC	Discuss	Myranda Marsh	15
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D. Master Plan for EL students	Discuss	Myranda Marsh	10
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Our focus for the 2017-18 school year is English Learners and RFEPs with low academic skills as measured by scoring at the lowest rank on the SBAC.

Here is our adjusted Master Plan that will be submitted to LAUSD.

Highlights include the addition of the following services and support for 2017-18:

- Family Literacy workshops for parents of EL students
- Individual plans for advancement for each EL student created and monitored by the Assistant Principal
- Communication classes for parents of EL students.
- Individual pull out tutoring for SBAC rank 1 EL students.
- Intensive Professional Development for all faculty in EL strategies
- Common lessons, developed by a JJMS teacher with excellent results in advancing EL student achievement, to be taught by all ELA teachers at a rate of 10 per quarter.

IV. Governance

A. Set board calendar	Vote		5
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V. Other Business

VI. Closing Items

A. Adjourn Meeting	Vote		
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