



James Jordan Middle School Board of Trustees

Annual Meeting

Published on August 2, 2017 at 7:52 AM PDT

Date and Time

Saturday August 5, 2017 at 9:00 AM PDT

Location

7911 Winnetka Ave, Winnetka, CA 91306

Meeting Notice

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act:

board members will be participating from 6678 Colgate Ave, LA 90048, 20420 mandell st, winnetka, ca 91306, 1143 Hendrix Ave, Thousand Oaks, CA 91360, 20231 Gault Street, Winnetka 91306 and 606 S. Olive Street Suite 300 Los Angeles, CA 90014.

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable). a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See

attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.

3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Tracy Dominguez	
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Myranda Marsh	5
II. Academic Achievement			
A. Master Plan for English Learners	Vote	Myranda Marsh	10
<p>The LAUSD requires that we certify a Master Plan for English Learners. We have made improvements to our plan for the 2017-18 school year. We ask the board to consider a motion to approve the updated Master Plan for English Learners.</p>			
III. Governance			
A. Election of Board Officers for the 2017-18 school year.	Vote	John Stoneburner	15
<p>California state law regarding the governance of non-profit agencies requires us to elect a President, Treasurer and Secretary of the JJMS Board of Trustees once per year.</p>			
B. Closed Session: Evaluation of the Executive Director	Vote	John Stoneburner	30
<p>The Board needs worktime to complete the evaluation of the Executive Director. Personnel evaluations are held in closed session. The board will make a motion to go into Closed Session in accordance with the Brown Act.</p>			
C. Executive Director compensation	Vote	John Stoneburner	10
<p>California state law requires that the compensation of the senior executive be discussed and set in open session. All other JJMS employees received a 3% raise as of July 1, 2017.</p>			

IV. Other Business

V. Closing Items

A. Adjourn Meeting

Vote