



James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Wednesday June 14, 2017 at 7:00 PM PDT

Location

7911 Winnetka Ave, 91306

Meeting Notice

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: board members will be participating from 6678 Colgate Ave, LA 90048, 20420 Mandell St, Winnetka, CA 91306, 1143 Hendrix Ave, Thousand Oaks, CA 91360, 20231 Gault Street, Winnetka 91306 and 606 S. Olive Street Suite 300 Los Angeles, CA 90014.

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
 2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
 - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be
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for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.

3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Tracy Dominguez	
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Myranda Marsh	5 m
Approve minutes for Annual Budget and LCAP review on May 24, 2017			
D. Lead Teacher Report		Myranda Marsh	10 m
II. Finance			
A. May Financials	Vote	Mike Johnston	10 m
Having reviewed the financial reports, the board should consider a motion to approve the May Financials including balance sheet, cash flow and check register.			
III. Governance			
A. Board Recruitment	Vote	John Stoneburner	30 m
The JJMS Board of Trustees has expressed a desire to recruit additional board members. Following a CCSA conference session, Dr. Marsh has prepared a draft of a recruiting and reference tool. The board should determine a specific plan of action to raise board membership to 9 members (from the current total of 5). The board should adopt specific plans for recruitment. Odd number make quorum easier to achieve.			
B. Official LCAP submission for 2017-18	Vote	Myranda Marsh	15 m
The Executive Director will present the LCAP for 2017-18 as developed following input from the School Site Council, the faculty, the English Learner Advisory Committee, and the board. The deadline for submission of the 2017-18 LCAP is June 30. The board should consider a motion to approve the 2017-18 LCAP for submission to Los Angeles County Office of Education and the LAUSD.			
IV. CEO Support And Eval			
A. CLOSED SESSION: Evaluation of the Executive Director	Discuss	Jessica LaBarbera	30 m
The board needs time to complete the Evaluation of the Executive Director.			

V. Other Business

A. August Meeting	Vote	John Stoneburner	5 m
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The board has often chosen to hold its annual meeting including the election of officers for the coming year during the JJMS Welcome Back Breakfast. The Breakfast will take place on Saturday August 5th from 8am to 12 noon. Set a meeting time for the August board meeting.

VI. Closing Items

A. Adjourn Meeting	Vote
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