



James Jordan Middle School Board of Trustees

Annual Budget and LCAP review

Date and Time

Wednesday May 24, 2017 at 7:00 PM PDT

Location

7911 Winnetka Ave, 91306

Meeting Notice

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: board members will be participating from 6678 Colgate Ave, LA 90048 and 669 West 34th Street, Los Angeles.

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
 2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card.
 - b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if
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circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.

3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Tracy Dominguez	
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Myranda Marsh	5 m
Approve minutes for April Board meeting on April 20, 2017			
D. Lead Teacher Report		Mary Cory	10 m
E. Assistant Principal Report	Discuss	Griselda Lara	10 m
Results from annual parent and student survey.			
II. Finance			
A. April Financials	Vote	Mike Johnston	10 m
Having reviewed the financial reports, the board should consider a motion to approve the April Financials including balance sheet, cash flow and check register.			
B. Consider contract with ExEd	Vote	Myranda Marsh	10 m
The Board should vote on the recommendation by the Executive Director that we contract with ExEd for another year of back office services and CALPADS support.			
C. Budget for 2017-18	Vote	Mike Johnston	30 m
Mike Johnston will present the draft budget for the year 2017-18. The Executive Director recommends that the board adopt this budget.			
III. Governance			
A. Board Recruitment	Vote	John Stoneburner	30 m
The JJMS Board of Trustees has expressed a desire to recruit additional board members. Following a CCSA conference session, Dr. Marsh has prepared a draft of a recruiting and reference tool. The board should determine a specific plan of action to raise board membership to 9 members (from the current total of 5). The board should adopt specific plans for recruitment. Odd number make quorum easier to achieve.			
B. LCAP review of progress	Discuss	Myranda Marsh	15 m
The staff will present data to show progress towards the 2016-17 LCAP goals. The Executive Director has solicited input from the School Site			

Council and the ELAC group for changes to the 2017-18 LCAP. The board needs to approve the new LCAP at the June board meeting. The deadline for submission of the 2017-18 LCAP is June 30.

IV. CEO Support And Eval

A. Dr. Marsh evaluation for the 2016-17 school year Vote John Stoneburner 15 m

I wanted to ask far in advance for a full evaluation report with scoring in several categories at the end of this year. The board needs to delegate the authority for gathering data and drafting a document to a committee of board members. The ideal target date for completion would be June 30,2017.

I have attached the LAUSD report and scores for the 2016-17 school year so that they can be considered as part of the evaluation.

B. CLOSED SESSION: Evaluation of the Executive Director Discuss Jessica LaBarbera 30 m

The board needs time to complete the Evaluation of the Executive Director.

V. Other Business

A. June meeting Vote John Stoneburner 5 m

The board must meet during June to approve the new LCAP for submission before June 30, 2017. Set a meeting time for that board meeting.

VI. Closing Items

A. Adjourn Meeting Vote