



James Jordan Middle School Board of Trustees

Regular Board Meeting

Date and Time

Wednesday March 1, 2017 at 7:00 PM PST

Location

7911 Winnetka Ave

Meeting Notice

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district including remote participation from the following locations which will have appropriate agenda posting and public access in compliance with the Brown Act: A board member will be participating from 6678 Colgate Ave, LA 90048

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
 - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak

card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.

3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal (alvarado@jamesjordanms.com, 818-882-2496)

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Brown Act Training presented by Daniel Robertson of The Law Firm of Young, Minney, Corr	Discuss	Myranda Marsh	30 m
The basics of how to conduct Board meetings in compliance with The Brown Act. This training is required by LAUSD.			
D. Approve Minutes	Approve Minutes	Myranda Marsh	5 m
Approve minutes for Board Meeting on January 11, 2017			
E. Approve Minutes	Approve Minutes	John Stoneburner	5 m
A technical glitch cause the minutes from Oct 24th to not be recorded as approved. We need to approve those minutes.			
Approve minutes for Board Meeting on October 24, 2016			
F. Lead Teacher Report		Mary Cory	10 m
II. Finance			7:50 PM
Finance			
A. January Financials	Vote	Mike Johnston	10 m
Having reviewed the financial reports, the board should consider a motion to approve the January Financials including balance sheet, cash flow and check register.			

	Purpose	Presenter	Time
B. Consolidated Application	Vote	Mike Johnston	10 m

This is one of the times that we match the financial documents we have been reviewing each month to the paperwork that is submitted to the Federal Government for Title funds. The board should consider a motion to approve the Consolidated Application as presented for submission to the Federal Government.

C. Second Interim Financials	Vote	Mike Johnston	10 m
-------------------------------------	------	---------------	------

Another matching activity. We match the financial numbers we have been seeing each month to the document that is submitted to LAUSD. The board should consider a motion to approve the Second Interim Financials as presented for submission to LAUSD.

III. Governance 8:20 PM

Governance

A. LAUSD Compliance Monitoring checklist- deadline March 17, 2017	Vote	Myranda Marsh	20 m
--	------	---------------	------

This is required by LAUSD. It is a checklist of items that the LAUSD feels are critical for every board to discuss during board meetings each year. We will go through each section to determine if the Board feels it can attest that the material was covered in a board meeting during the past 12 months. At the end, the board secretary signs this document for submission to LAUSD.

B. JJMS School Safety Plan	Vote	Maria Alvarado	10 m
-----------------------------------	------	----------------	------

Each year we have to update our safety plan and have it approved by the Board of Trustees. After reviewing the plan, the board should consider a motion to adopt the plan for the coming year.

C. Expulsion Panel candidates	Vote	Myranda Marsh	5 m
--------------------------------------	------	---------------	-----

We need to keep an up to date list of certificated public school employees with no financial ties to JJMS who are approved by the Board of Trustees to serve as members of the Administrative Panel should JJMS need to conduct an expulsion. Attached you will find a list of certificated public school employees who have volunteered to be on call in the unlikely event of an Expulsion Hearing.

The board should consider a motion to approve these educators to serve on any expulsion panel that JJMS might need to call.

IV. CEO Support And Eval 8:55 PM

CEO Support And Eval

A. Dr. Marsh evaluation for the 2016-17 school year	FYI	Myranda Marsh	5 m
--	-----	---------------	-----

I wanted to ask far in advance for a full evaluation report with scoring in several categories at the end of this year.

	Purpose	Presenter	Time
V. Other Business			9:00 PM
A. set date for meeting at the end of march.	Vote	Myranda Marsh	5 m
Thursday March 30th is proposed as the date for the next board meeting.			

VI. Closing Items			9:05 PM
A. Adjourn Meeting	Vote		