



# James Jordan Middle School Board of Trustees

## Board Meeting

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### **Date and Time**

Monday November 28, 2016 at 7:00 PM

### **Location**

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#### Meeting Notice

This Board Meeting is open to the public. James Jordan Middle School ("School") welcomes your participation at the School's Board meetings. Participation from various locations will be possible for this meeting, this agenda shall be posted in compliance with the Brown Act at each location and the public can participate from that location. A quorum of members shall participate from inside the boundaries of our authorizing district. Other board members shall participate from the following locations with Brown Act Compliant postings. 1. 3833 Wisconsin Street, Oakland, CA 94619. 2. 12289 Mayberry Road, Spring Hill, FL 34609 3. 6678 Colgate Ave, LA 90048 .

The meeting can be heard by phone at Dial-in Number: (515) 739-1030 Meeting ID: 704-521-672

The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the meeting.
2. "Non-Agenda Item: Request to Speak" and "Agenda Item: Request to Speak" cards are available to all audience members who wish to speak under the general category of "Public Comments" or on any specific agenda item(s) (as applicable).
  - a. Non-agenda items: any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than 3 minutes (or 6 minutes with translation) and the total time for this purpose shall not exceed 20 minutes (provided that the President may grant additional time if circumstances permit). Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for further discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly agenzed and publicly

noticed, the Board can discuss, respond, and possibly act upon such an item. See attached Request to Speak card. b. Agenda Items: any person may address the Board concerning any item on the agenda provided that no individual presentation shall be for more than 3 minutes (6 minutes with translation) and the total time for this purpose shall not exceed 30 minutes (provided that the President may grant additional time if circumstances permit). The presentation to the Board shall be made at the time a specific item is under discussion. See attached Request to Speak card.

3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth herein. Each speaker is limited to 3 minutes in English and 6 minutes with translation. Spanish translation will be provided by the school at every board meeting. If you need translation for another language, please contact the school 48 hours in advance to allow us to find a translator.

4. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Principal ([alvarado@jamesjordanms.com](mailto:alvarado@jamesjordanms.com), 818-882-2496)

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## Agenda

Purpose      Presenter      Duration

### I. Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve Minutes      Approve Minutes      John Stoneburner
- D. Lead Teacher Report      Mary Cory      10

### II. Finance

- A. October Financials      Vote      Mike Johnston      15

Having reviewed the financial reports, the board should consider a motion to approve the October Financials including balance sheet, cash flow and check register.

- B. First Interim Financial Report      Vote      Mike Johnston      10

The Board shall review the First Interim Financial Report to insure that it matches all previous information about JJMS financials. The board shall consider a motion to approve submission of the First Interim Financial report.

- C. Strategic planning in case of drop in enrollment      FYI      Myranda Marsh      5

JJMS intends to protect any undocumented students and families to the greatest extent possible without triggering the closure or bankruptcy of the school. However, with many families living in fear of upcoming changes to federal immigration policy, we may see students who choose not to return after the Winter Break. We have consulted with ExEd and insured that we can withstand the financial impact of a significant loss of enrollment in the second half of this year.

- D. Tax Returns      Vote      Mike Johnston      10

Review and approve tax returns

### III. Academic Excellence

- A. Academic Calendar for 2017-18      Discuss      Myranda Marsh      20

We will present the LAUSD calendar, stakeholder feedback from the October parent meeting, and the proposal of the Campus Administrators. We ask for the input of the Board of Trustees.

**PD begins on Aug 1, 2017**

**First day of school is Monday, August 21, 2017**

**Last day of Q2 on Dec 15**

**Three weeks of Winter Break (Dec 18-Jan 5)**

**Q3 starts on Mon Jan 8**

**Two weeks of Spring Break (align with LAUSD for one if possible)**

**Possible last day of school Friday June 16, 2017**

**Summer school during July 2017**

### IV. CEO Support And Eval

