APPROVED

Etoile Academy Charter School

Minutes

February Board Meeting

Date and Time
Thursday February 17, 2022 at 6:00 PM

Location
Etoile Academy Charter School
6648 Hornwood Drive,
Houston, TX 77074

Directors Present
A. Caritis, A. Yusuf (remote), E. Enriquez, H. Nasizadeh, J. Lomas (remote), J. Lynch (remote), M. Bair, P. Wright, T. Ghani

Directors Absent
A. Adatia, R. Guill

Ex Officio Members Present
K. Colombero

Guests Present
B. Jean-Louis

I. Opening Items

A.

Call the Meeting to Order

B. Record Attendance

C. Public Comment

D. Approve Minutes

E. Enriquez made a motion to approve the minutes from January Board Meeting on 01-06-22.
H. Nasizadeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Growth Updates

A. Growth Update

Chair shared updates about key growth partners, the 10 year growth model, growth timeline and current campus options

B. Vote on Greenlighting Metrics

Ampersand reviewed the final greenlighting metrics
E. Enriquez made a motion to approve greenlighting metrics.
A. Caritis seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. New Business

A. Academic Achievement

NWEA MAP growth data discussed
Community Preschools, a potential PreK partner, gave a presentation about their services.

B. Finance and Facilities Committee

Larry Reed, contracted CFO, gave an overview of the end of January status financials.

- Local revenue is looking strong.
- expenses are largely tracking according to budget
- currently have 173 days of cash on hand

Charlotte, contracted accountant, gave a recap of revenue and expenses broken down by fund.
Facilities
Research and Development

- Board participating in giving is currently at 80%. Please make your donation by next board meeting.
- Another way to donate is to give gifts for REACH auctions
- Guill foundation board lunch event coming up
- cultivation and stewardship event in April
- Research and development committee is working on fundraising plan

C. Governance

- Reviewing the board matrix skills
- currently have 2 gaps in finance
- posted volunteer job on LinkedIn; ask that everyone share the job post and look at connections who would be interested in serving on the board
- Board training discussion around fiduciary responsibilities. Board members should look at the Hoeffer slides for reminders.

IV. Superintendent Update

A. Superintendent Summary regarding school data and upcoming events

Superintendent gave an update on the library, organizational goals, and student/staff retention numbers

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,
A. Caritis

VI. Consent Agenda

A. TIPS Co-Op

E. Enriquez made a motion to approve the SchoolKit contract.
P. Wright seconded the motion.
The board **VOTED** unanimously to approve the motion.
T. Ghani made a motion to be file to be a part of the TIPS Co-Op.
E. Enriquez seconded the motion.
The board **VOTED** unanimously to approve the motion.