



# **Etoile Academy Charter School**

## Minutes

February Board Meeting

Date and Time Thursday February 17, 2022 at 6:00 PM

Location Etoile Academy Charter School 6648 Hornwood Drive, Houston, TX 77074

## **Directors Present**

A. Caritis, A. Yusuf (remote), E. Enriquez, H. Nasizadeh, J. Lomas (remote), J. Lynch (remote), M. Bair, P. Wright, T. Ghani

**Directors Absent** A. Adatia, R. Guill

Ex Officio Members Present K. Colombero

Non Voting Members Present

K. Colombero

**Guests Present** 

B. Jean-Louis

#### I. Opening Items

- A. Call the Meeting to Order
- **B. Record Attendance**
- C. Public Comment

#### **D.** Approve Minutes

E. Enriquez made a motion to approve the minutes from January Board Meeting on 01-06-22.

H. Nasizadeh seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **II. Growth Updates**

#### A. Growth Update

Chair shared updates about key growth partners, the 10 year growth model, growth timeline and current campus options

#### B. Vote on Greenlighting Metrics

Ampersand reviewed the final greenlighting metrics E. Enriquez made a motion to approve greenlighting metrics. A. Caritis seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### III. New Business

#### A. Academic Achievement

NWEA MAP growth data discussed Community Preschools, a potential PreK partner, gave a presentation about their services.

#### **B.** Finance and Facilities Committee

Larry Reed, contracted CFO, gave an overview of the end of January status financials.

- Local revenue is looking strong.
- expenses are largely tracking according to budget
- currently have 173 days of cash on hand

Charlotte, contracted accountant, gave a recap of revenue and expenses broken down by fund.

#### Facilities

Research and Development

- Board participating in giving is currently at 80%. Please make your donation by next board meeting.
- Another way to donate is to give gifts for REACH auctions
- Guill foundation board lunch event coming up
- cultivation and stewardship event in April
- Research and development committee is working on fundraising plan

## C. Governance

- Reviewing the board matrix skills
- currently have 2 gaps in finance
- posted volunteer job on LinkedIn; ask that everyone share the job post and look at connections who would be interested in serving on the board
- Board training discussion around fiduciary responsibilities. Board members should look at the Hoeffer slides for reminders.

#### IV. Superintendent Update

## A. Superintendent Summary regarding school data and upcoming events

Superintendent gave an update on the library, organizational goals, and student/staff retention numbers

#### V. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted, A. Caritis

#### VI. Consent Agenda

#### A. TIPS Co-Op

E. Enriquez made a motion to approve the SchoolKit contract.

P. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

- T. Ghani made a motion to be file to be a part of the TIPS Co-Op.
- E. Enriquez seconded the motion.

The board **VOTED** unanimously to approve the motion.