

APPROVED



## Connecting Waters Charter Schools

### Minutes

#### CWCS Board of Directors Meeting

(A California Non-Profit Public Benefit Corporation)

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#### Date and Time

Thursday October 16, 2025 at 3:00 PM

#### Location

Connecting Waters Central Valley Resource Center, Board Room  
2300 E. Briggsmore Ave. Modesto, CA 95355

#### Additional Teleconference Locations:

- Connecting Waters East Bay Resource Center, Bay Bridge Room (Room 3)  
703 C Street, Union City, CA 94587
- Connecting Waters Charter School Waterford Resource Center  
12705 Bentley Street, Waterford, CA 95386
- Livestream link view only: <https://us02web.zoom.us/j/85271398615#success>

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#### Agenda Posting Locations

This agenda was posted at least 72 hours prior to the meeting at the following locations:  
Connecting Waters Charter Schools, 12420 Bentley Street, Waterford, CA 95386; Connecting Waters Charter School Resource Center, 12705 Bentley Street, Waterford CA, 95386; Connecting Waters East Bay Resource Center, 703 C Street, Union City, CA 94587; Connecting Waters Central Valley Resource Center, 2300 E. Briggsmore Avenue, Modesto, CA 95355.

#### Instructions for Presentations to the Board by Parents and Citizens

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Connecting Waters Charter Schools (“Schools”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the Schools in public. Your participation assures us of continuing community interest in our Schools. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Hearing of the Public.” “Hearing of the Public” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. Complaints against specific school employees should be resolved through the school’s Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. A member of the public requiring a translator will be provided twice the allotted time for public comment per individual speaker in accordance with Section 54954.3 of the Government Code.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 12420 Bentley Street, Waterford, California

***In compliance with the Americans with Disabilities Act (ADA) and upon request, Connecting Waters Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications in order to participate in Board meetings are invited to contact the Executive Director’s office by calling (209) 874-1119 Ext. 6 as soon as possible prior to the meeting.***

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**Directors Present**

E. Melton, J. Louie-Monzon, K. Corrales, K. Fatima, K. Martin, L. Addipah, S. Welch

**Directors Absent**

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None

**Directors who arrived after the meeting opened**

K. Fatima

**Guests Present**

L. Joseph

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**I. Opening Items**

**A. Call the Meeting to Order**

E. Melton called a meeting of the board of directors of Connecting Waters Charter Schools to order on Thursday Oct 16, 2025 at 3:05 PM.

**B. Roll Call**

K. Fatima arrived at 3:06 PM.

**C. Approval of the October 16, 2025, Board of Directors Agenda**

K. Corrales made a motion to approve the October 16, 2025 agenda with a title change to IX. C. to be Designating Signatories.

L. Addipah seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Martin	Aye
S. Welch	Aye
K. Corrales	Aye
L. Addipah	Aye
E. Melton	Aye
K. Fatima	Aye
J. Louie-Monzon	Aye

**D. Pledge of Allegiance**

Led by Stuart Welch

**E. Hearing of the Public on Non-Agenda Items**

No comments from the public

**F. Hearing of the Public on Agenda Items**

No comments from the public

## **II. Hearing of the Public on Closed Session Items**

### **A. Public Comments**

No comments from the public The Board went into closed session at 3:11 p.m.

## **III. Report on Closed Session Actions**

### **A. Conference With Real Property Negotiators**

Nothing to report

### **B. Public Employee: Discipline/Dismissal/Release**

Nothing to report. Return to Open Session at 4:44 p.m.

## **IV. Administrative Reports**

### **A. Student Records Department - Presented by Executive Director, Jerri Levers**

Executive Director Jerri Levers presented an overview of the Student Records Department, highlighting their responsibilities in student intake, maintaining educational records, tracking vaccinations, and assigning students to Education Specialists. She commended the department for their efficiency and collaboration with Tammy, Deputy Executive Director, to ensure smooth operations, noting the importance of timely student enrollment for school funding. A board member inquired about discrepancies between the number of intake calls and processed applications. Jerri explained that variations occur due to differing levels of family responsiveness and support needs, as some families require multiple calls or discontinue the process after learning more about the program. Tammy added that many families reconsider enrollment once they understand the parent-educator model, which can lead to additional communication and follow-up.

### **B. Intake - Presented by Intake Coordinator, Kelly Jacob,**

Intake Coordinator Kelly Jacob presented an overview of the intake process, explaining how families transition from student records into intake to gain a deeper understanding of the school's model. Kelly emphasized the department's efforts to clearly and repeatedly communicate expectations—especially the parent's role as the primary educator—to ensure families fully understand before enrollment. Board and staff members noted that while the information can feel overwhelming, the multiple formats and resources available help parents stay informed and supported. Kelly invited board members and staff to attend upcoming intake presentations to observe the process and provide feedback on clarity and communication. The Board thanked Kelly for her work and noted that the virtual format seems to work well for both staff and families.

### **C. Motion to move Deputy Executive Director's Spotlight to IX D.**

K. Corrales made a motion to move The Deputy Director's Spotlight Report to Item IX. D. on the agenda.

L. Addipah seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Melton	Aye
K. Corrales	Aye
K. Martin	Aye
L. Addipah	Aye
K. Fatima	Aye
S. Welch	Aye
J. Louie-Monzon	Aye

**V. Directors' Reports**

**A. Executive Director's Report**

Executive Director Jerri Levers presented her report to the Board, which was received and discussed. She shared updates on the recent CWEB site visit and highlighted the success of the CSDC Conference, where both certificated and classified staff gained valuable insights. Jerri reported on her productive meeting with Mr. Hurst from Modesto City Schools regarding the upcoming CV charter renewal and noted her meeting with Irene Salter to explore collaboration on the board evaluation and training process. She also mentioned the continued success of the "Donuts with Directors" outreach and ongoing community engagement efforts with ACOE. The Board suggested exploring options for holding future meetings in the evening or virtually to increase family participation.

**B. Deputy Executive Director Spotlight moved to item IX. D.**

**VI. Consent Items**

**A. Approval of Minutes - September 25, 2025, Regular Meeting**

L. Addipah made a motion to approve the minutes from the Regular Meeting of the Board of Directors on 09-25-25.

J. Louie-Monzon seconded the motion.

As part of the consent agenda

The board **VOTED** to approve the motion.

**B. Approval of New Hires List**

**C. Approval of Separations List**

**D.**

**Approval of the September 2025 Warrant Report from DMS for Connecting Waters Charter School**

**E. Approval of the September 2025 Warrant Report from DMS for Connecting Waters Charter School, East Bay**

**F. Approval of the September 2025 Warrant Report from DMS for Connecting Waters Charter School, Central Valley**

**G. Approval of the New Vendor List**

**H. Approval of Items on the Consent Agenda**

L. Addipah made a motion to Items on the Consent Agenda.

J. Louie-Monzon seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Corrales	Aye
L. Addipah	Aye
S. Welch	Aye
K. Martin	Aye
J. Louie-Monzon	Aye
E. Melton	Aye
K. Fatima	Aye

**VII. Items Scheduled for Consideration and/or Action**

**A. Approval of the Amended 2025-2026 Education Specialist Pay Scales**

L. Addipah made a motion to Approve the Amended 2025-2026 Education Specialist Pay Scales with the addition of one sentence.

K. Corrales seconded the motion.

The Board approved the Amended 2025–2026 Education Specialist Pay Scales with the addition of a single clarifying sentence stating that Welcome ES employees are eligible for prorated master’s and doctorate stipends.

The board **VOTED** to approve the motion.

**Roll Call**

K. Fatima	Aye
E. Melton	Aye
J. Louie-Monzon	Aye
K. Corrales	Aye
S. Welch	Aye
L. Addipah	Aye
K. Martin	Aye

**B.**

### Approval of the Chief Business Officer Pay Range

K. Corrales made a motion to Approve the Chief Business Officer Pay Range of \$133,000 - \$170,000.

K. Fatima seconded the motion.

The Chief Business Officer pay range was determined by researching comparable CBO salaries using Transparent California, considering school size, location, and experience level, and setting a flexible range of \$133,000 to \$170,000 to attract qualified candidates. This range aligns with current director salaries while allowing adjustment based on the candidate's experience and fit.

The board **VOTED** to approve the motion.

#### Roll Call

K. Corrales	Aye
E. Melton	Aye
K. Fatima	Aye
J. Louie-Monzon	Aye
L. Addipah	Aye
S. Welch	Aye
K. Martin	Aye

### C. Approval of Resolution 25-26 100 - Designated Signatories

K. Corrales made a motion to Tabled Resolution 25-26 100 - Designated Signatories.

L. Addipah seconded the motion.

The Board would like clarification from legal counsel before approving.

The board **VOTED** to approve the motion.

#### Roll Call

K. Martin	Aye
J. Louie-Monzon	Aye
K. Corrales	Aye
E. Melton	Aye
K. Fatima	Aye
L. Addipah	Aye
S. Welch	Aye

Board Member S. Welch excused himself from the meeting at 5:36 p.m.

### D. Deputy Executive Director's Spotlight

The Deputy Executive Director provided updates highlighting the addition of a new communications assistant to engage staff and increase the school's visibility in the community, efforts to streamline processes, and participation in professional development including Effective Educator trainings, CSDC, and upcoming A+ and Breakthrough Coaching conferences. She also noted successful ACOE site visits, a planned hands-on seizure training with the school nurse, and progress on the CV mural project with

potential vendors, including one who would involve students in the creation. The Board thanked her for her report.

## **VIII. Items scheduled for Information & Discussion**

### **A. Review of the September Monthly Financials for Connecting Waters Charter School For September 2025**

The Board reviewed the September 2025 monthly financials for all three Connecting Waters Charter School campuses. DMS was not available for questions, but feedback indicated that revenue and expenditures are on target, with the budget remaining healthy for upcoming projects including the CWEB mobile culinary kitchen and the Central Valley land purchase.

### **B. Review of the September Monthly Financials for Connecting Waters Charter School, East Bay For September 2025**

No questions

### **C. Review of the September Monthly Financials for Connecting Waters Charter School, Central Valley For September 2025**

No questions

### **D. 2026-2027 Employee Handbook Discussion**

The Board discussed adding a section to the 2026–2027 Employee Handbook addressing out-of-state employees. The intent is to formalize and clarify existing practices rather than impact current employees. The policy would primarily guide employees considering relocation out of California on the process to follow, taking into account legal and compliance requirements.. The discussion is preliminary, and future meetings will allow public comment to refine the approach.

### **E. Board Remarks**

The Board shared brief remarks about recent and upcoming conferences, noting that the CSVC conference was well-attended and informative, while details from the A+ conference will be shared at the next meeting. Board members discussed attendance, with only one currently planning to attend A+. Additionally, a Thanksgiving turkey giveaway hosted by Life Connection Church on November 22nd from 10 a.m. - 1 p.m. in Modesto was announced, offering opportunities for both receiving and volunteering. Board members encouraged participation and will provide information to facilitate involvement.

## **IX. Closing Items**

**A. Adjourn Meeting**

L. Addipah made a motion to Adjourn Meeting.

K. Corrales seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Martin           Aye

K. Fatima           Aye

J. Louie-Monzon   Aye

E. Melton           Aye

K. Corrales        Aye

S. Welch           Absent

L. Addipah         Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:28 PM.

Respectfully Submitted,

E. Melton

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**LCAP/WASC Goals**

1. Increase the percentage of students who are on track to graduate college and career-ready.
2. Close the achievement gap for low-performing students in English and Math.
3. Increase the percentage of EL students who achieve proficiency in English Language Arts and Math.
4. Foster positive relationships through community outreach.