

APPROVED



## Maine Arts Academy

# Minutes

### Maine Arts Academy Board of Trustees Meeting

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#### **Date and Time**

Wednesday November 6, 2024 at 11:30 AM

#### **Location**

Maine Arts Academy  
310 Cony Road  
Augusta, Maine

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#### **Directors Present**

A. Landry, J. Townsend, L. Warner, M. Thomas (remote), S. Gilbert, T. Rector (remote)

#### **Directors Absent**

*None*

#### **Guests Present**

Cory King, H. King, J. Murray, R. Merrill, Student

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Warner called a meeting of the board of directors of Maine Arts Academy to order on Wednesday Nov 6, 2024 at 11:34 AM.

#### **C.**

### **Approve Minutes from October 7, 2024 Board Meeting**

J. Townsend made a motion to approve the minutes from October Board Meeting on 10-07-24.

A. Landry seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Board President Report/Administrative Report/Facilities Report**

### **A. Facilities Report**

Cory King said the electrician will be coming to campus as soon as possible to install lighting. Sherry Gilbert mentioned that the former Winslow Jr. High is going to be torn down and recommended that the school could utilize their auditorium seats. Heather King shared that David Greenham is going to do the lighting for the theater.

### **B. Charter Commission Business Meeting**

Sherry Gilbert shared that she attended October's Commission meeting. Two other charter schools are looking to relocate.

## **III. Committee Reports**

### **A. Academic Excellence Committee**

Janna Townsend, Academic Excellence Committee Chair, reported on work being done by the committee.

### **B. Development Committee**

The next development committee meeting is scheduled for 9:00am on December 9.

### **C. Finance Committee**

Tim Rector, Finance Committee Chair, reported on work being done by the committee.

### **D. Governance Committee**

Drew Landry, Governance Committee Chair, reported on work being done by the committee.

## **IV. Additions and Adjustments**

### **A. Plagiarism/AI Policy**

This policy will be reviewed by the Academic Excellence Committee.

### **B. New Board Member**

A. Landry made a motion to approve April Hughes as a new member of the Board of Directors.

J. Townsend seconded the motion.

The board **VOTED** unanimously to approve the motion.

## V. Old Business

### A. Second Policy Reading ACAAR

A. Landry made a motion to Pass the policy as written.

J. Townsend seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. FY 26 Middle/High School Budget

T. Rector made a motion to Pass the FY Middle/High School Budget as proposed.

A. Landry seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VI. New Business

### A. Board Training

All Board members are required to complete one training module in Epicenter this year. There is a professional development in Augusta on December 9th. Board on Track also offers training. Linda Warner asked each Committee Chair to create their agendas in Board on Track.

### B. Early Graduation Presentation

A. Landry made a motion to grant student permission to graduate in June, 2025.

J. Townsend seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

T. Rector Abstain

A. Landry Aye

L. Warner Aye

J. Townsend Aye

S. Gilbert Aye

M. Thomas Aye

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:40 PM.

Respectfully Submitted,  
R. Merrill

**B. Upcoming Dates**

Academic Excellence Committee Meeting - November 18, 2024 9:00am

Finance Committee Meeting - November 20, 2024 4:00pm

Development/Marketing Committee Meeting - December 9, 2024 9:00am

Dance Recital, Jewett Hall, UMA - November 16, 2024 6:00pm (Free Admission)

Theater Production "She Kills Monsters" Jewett Hall, UMA - November 22 & 23, 7:00pm,  
November 24 2:00pm (\$10 Admission)

December BOD Meeting - December 11, 2024 11:30am