

DRAFT



## Empower College Prep

# Minutes

## Board Retreat Meeting

---

### Date and Time

Monday June 24, 2024 at 4:30 PM

### Location

2411 W. Colter St. Phoenix AZ 85015  
A Building-Room 115

---

Notice of Public Meeting can be found at:  
2411 West Colter Street

Virtual Meeting Brian Holman is inviting you to a scheduled Zoom meeting.

### Join Zoom Meeting

<https://us02web.zoom.us/j/87073311407?pwd=dDdINzRiRjVvYlpmOXFmTCtiSzloZz09>

Meeting ID: 870 7331 1407

Passcode: 922362

### One tap mobile

+13017158592,,87073311407#,,,,\*922362# US (Washington DC)

+13126266799,,87073311407#,,,,\*922362# US (Chicago)

### Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

Meeting ID: 870 7331 1407

Passcode: 922362

---

Find your local number: <https://us02web.zoom.us/j/6818PS5>

---

#### **Trustees Present**

B. Adams Bressler (remote), K. Erickson (remote), P. Welborn (remote), S. Inman (remote)

#### **Trustees Absent**

C. Daniels

#### **Ex Officio Members Present**

B. Holman (remote)

#### **Non Voting Members Present**

B. Holman (remote)

#### **Guests Present**

A. Eich (remote), B. Jones (remote), C. Goodkind (remote), D. Dillman (remote)

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

K. Erickson called a meeting of the board of trustees of Empower College Prep to order on Monday Jun 24, 2024 at 4:45 PM.

#### **B. Record Attendance and Guests**

#### **C. Review and approve meeting minutes**

P. Welborn made a motion to approve the minutes from Board Meeting on 05-20-24.

S. Inman seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Call to the Public**

### **II. Reports - Senior Management Team and Committees**

#### **A. Update on Financials and Enrollment**

Director of Finance and Executive Director shared updates regarding financial position and enrollment for upcoming year.

### **III. Voting Items**

#### **A.**

### **Approve FY25 Proposed Budget**

P. Welborn made a motion to Approve the Proposed Budget as presented.

K. Erickson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve HR Handbook and Summary of Changes**

P. Welborn made a motion to Approve Employee Handbook as presented.

S. Inman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve the authorized representatives for the DEMA/FEMA grant**

P. Welborn made a motion to Approve the updated authorized representatives for the DEMA/FEMA grant.

S. Inman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve revised Family Handbook (High School)**

K. Erickson made a motion to Approve Family Handbook as presented.

P. Welborn seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Strategic / Board Management**

### **A. Determine Board retreat date**

Determined next Board meeting would be July 10th at 4 PM to approve the final budget and review the year.

Following meeting is tentatively scheduled for August 27th from 12-5 PM.

## **V. Closing Items**

### **A. Adjourn Meeting**

K. Erickson made a motion to Adjourn meeting.

P. Welborn seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,

B. Holman

### **Documents used during the meeting**

- FY24 Cash Flow-2024-05 May.xlsx
- budget25 Updated 6.21.24.xlsx
- FY2025 Budget Draft 1.6 to Board.pdf
- Summary of Changes- SY24-25 Employee Handbook (1).pdf
- 24-25 Empower Employee Handbook FINAL.pdf
- Designate ALT AAR with HMA v Nov2023-Complete.pdf
- Designate AAR with HMA v Nov2023-Complete.pdf
- SY25 ECPHS Family Handbook.docx.pdf
- SY25 ECPHS Family Handbook with documentation of changes.pdf