APPROVED

Empower College Prep

Minutes

Board Meeting

Date and Time
Monday August 28, 2023 at 4:30 PM

Location
2411 W. Colter St Phoenix, AZ 85015

Notice of Public Meeting can be found at:
2411 West Colter Street

Virtual Meeting Brian Holman is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting
https://us02web.zoom.us/j/87073311407?pwd=dDdINzRiRjVyYlpmOXFmTCtiSzloZz09
Meeting ID: 870 7331 1407
Passcode: 922362
One tap mobile
+13017158592,,87073311407#,,,,*922362# US (Washington DC)
+13126266799,,87073311407#,,,,*922362# US (Chicago)
Dial by your location
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 929 205 6099 US (New York)
+1 253 215 8782 US (Tacoma)
Meeting ID: 870 7331 1407
Passcode: 922362
Find your local number: https://us02web.zoom.us/u/kbI6818PS5

Trustees Present
B. Adams Bressler (remote), K. Erickson (remote), P. Welborn (remote), S. Inman (remote)

Trustees Absent
C. Daniels

Trustees who left before the meeting adjourned
S. Inman

Ex Officio Members Present
B. Holman (remote)

Guests Present
A. Ortega (remote), D. Dillman (remote), Jennifer Lane (remote), L. Montano (remote)

I. Opening Items

A. Call the Meeting to Order

P. Welborn called a meeting of the board of trustees of Empower College Prep to order on Monday Aug 28, 2023 at 4:34 PM.

B. Record Attendance and Guests

C. Review and approve meeting minutes

S. Inman made a motion to approve the minutes from Board Meeting on 07-10-23.
B. Adams Bressler seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Adams Bressler	Aye
K. Erickson	Aye
P. Welborn	Aye
S. Inman	Aye
C. Daniels	Absent

D. Call to the Public

II. Reports - Senior Management Team and Committees

A. Program, Finance, and Development Updates

Board member Steven Inman shared he has provided guidance for Academic Governance. Currently developing a process for annual review of curriculum to adopt electives, clubs, advisory and support services. Together we are building a strong rubric for instruction to further understand the progress of curriculum in the Learning Management System.

The Executive Director shared points have been awarded for grades K-8 and 9-12 and both are on track to receive a B letter grade. The COVID safety plan was submitted in compliance with ESSER.

Director of Finance informed us that Quarter 4 financials are still under review and will be available at the next board meeting. She shared the end of year cash is 4.3M which equals to 6 extra days of cash.

Director of Operations provided updates for the Preschool. 8/31/23 we expect to receive the certificate of occupancy , 9/1/23 we should be licensed and on 9/5/23 open for business.

The A for AZ Transportation grant was secured. We are in the process of starting a new non profit business that specializes in transportation needs. Contracts are being developed for long term use of buses. This will create potential jobs for our community working through new possibilities with out losing our core reason as to why we started Empower College Prep. Board members discussed the pro and cons of new business.

Expansion: We have a new extended campus in Mesa with 5 scholars.

Enrollment: We have maintained a 84% stability rate. We are did not meet our goal for enrollment resulting in a revenue gap of 1.5M. The revenue was recovered by reducing expenses, receiving grants and freezing unfilled positions.

S. Inman left at 5:37 PM.

III. Voting Items

A. Approve Revised Employee Handbook

K. Erickson made a motion to approve Revised Employee Handbook.
P. Welborn seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Erickson	Aye
P. Welborn	Aye
B. Adams Bressler	Aye

Roll Call

C. Daniels	Absent
S. Inman	Absent

B. Approve Investment Policy

P. Welborn made a motion to approve Investment Policy.
B. Adams Bressler seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Adams Bressler	Aye
P. Welborn	Aye
C. Daniels	Absent
K. Erickson	Aye
S. Inman	Absent

IV. Executive Session to discuss personnel matters

A. Employment contracts

Executive Session was not initiated and did not take place.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:56 PM.

Respectfully Submitted,
K. Erickson