APPROVED

Empower College Prep

Minutes

May Board Meeting

Date and Time
Monday May 23, 2022 at 4:30 PM

Location
2411 W. Colter St.

Join Zoom Meeting
https://us02web.zoom.us/j/87073311407?pwd=dDdINzRiRjVyYlpmOXFmTCtiSzloZz09

Meeting ID: 870 7331 1407
Passcode: 922362
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- +1 253 215 8782 US (Tacoma)

Meeting ID: 870 7331 1407
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Find your local number: https://us02web.zoom.us/u/kbI6818PS5

Notice of Public Meeting can be found at:
2411 West Colter Street

Virtual Meeting Brian Holman is inviting you to a scheduled Zoom meeting.

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Trustees Present
A. Brooks (remote), B. Adams Bressler (remote), K. Erickson (remote)

Trustees Absent
C. Daniels, P. Welborn

Ex Officio Members Present
B. Holman (remote)

Guests Present
A. Eich

I. Opening Items

A. Call the Meeting to Order

K. Erickson called a meeting of the board of trustees of Empower College Prep to order on Monday May 23, 2022 at 4:37 PM.

B. Record Attendance and Guests

C. Approve April Minutes

B. Adams Bressler made a motion to approve the minutes from April Board Meeting on 04-25-22.
K. Erickson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. Adams Bressler	Aye
K. Erickson	Aye
P. Welborn	Absent
A. Brooks	Aye
C. Daniels	Absent

II. Reports

A. Senior Management Team Reports

Program
•Awaiting test results to analyze and develop goals for upcoming year
•Staffing
•Elementary school has 3 positions open
•2nd grade, 8th grade, 0 candidates
•Substitute, strong candidate
•High school has 2 position open
•Front Office Associate, 3 candidates interviewing
•Substitute, 1 offer pending

Finance
3rd Quarter report submitted to bondholders
No significant changes in financial projections since last month, April books reviewed this week

Executive Director
-Staffing
Central Office offer letters distributed Friday, project to have 4 openings (Tech Coordinator, Payroll clerk, 2 bus drivers)
-Architect and General Contractor near 100% drawings, expect to have bids for GMP in June
-Grant awarded for extended campus, $430K
-Exploring contracted service for grant writing, Board recommended exploring this but considering multiple options and results of different options with similar organizations, including how independent they worked and how much work we end up doing; encouraged to explore commission option vs. retainer option
-Revising proposed alternative to A-F Accountability Formula based on feedback provided

III. New Business

A. HB2862 Compliance

Reviewed and made no recommended changes to the language. Expressed interest in discussing desired outcomes and performance, likely in June.

IV. Voting Items

A. Vote to approve FY23 Operating and Capital Budget

DFO summarized attached budget and provided additional details for capital budget. Asked for approval of FY23 operating budget and for capital projects that are not tied to a fiscal year, including:
$3.6M for the building of preschool (includes related capital expenditures already approved for architect and general contractor)
$15K for equipment for the retention basin

Board noted that approval was conditional on final ESSER 3 approval, and that approval was internal, proposed and adopted budgets would be approved in state forms in later meetings.

Group discussed dates for approval of proposed and adopted budget, landed on June 27 and July 11.
K. Erickson made a motion to Approve the FY23 operating budget and capital budget.
A. Brooks seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
P. Welborn	Absent
A. Brooks	Aye
K. Erickson	Aye
B. Adams Bressler	Aye
C. Daniels	Absent

V. Executive Session to discuss personnel matters

A. Discuss employment contracts

Group met and discussed personnel matters, including employment contracts. No motions or votes ensued as a result.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:45 PM.

Respectfully Submitted,
K. Erickson