

APPROVED



## Empower College Prep

### Minutes

#### Board Meeting

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**Date and Time**

Monday March 18, 2019 at 4:30 PM

**Location**

2411 West Colter Street

Number to call in:

7127704700 x 558890

Notice of Public Meeting can be found at:

5757 North Central Ave and 2411 Colter Street

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**Trustees Present**

G. Perez (remote), P. Welborn, S. Breen

**Trustees Absent**

K. Erickson

**Ex Officio Members Present**

B. Holman

**Non Voting Members Present**

B. Holman

**Guests Present**

A. Eich, A. Masad, B. Jones, R. Rossi

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Masad called a meeting of the board of trustees of Empower College Prep to order on Monday Mar 18, 2019 at 4:34 PM.

**C. Approve Minutes**

P. Welborn made a motion to approve minutes from the Governing Board Meeting on 03-11-19 Governing Board Meeting on 03-11-19.

S. Breen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Executive Director Report**

**A. ED Report**

Expansion update:

Question- Pat, Can you shed light on why the costs went up?

Angela- The project costs did go up due to the electrical work, architect fee (all went up due to partial work for the cafeteria, add on)

\$17.3

Owners contingency and the contractor's contingency is around 200,000

Good news overall this includes contingency, bond amount, Adot sidewalk, furniture

October is the expected date? - Pat

Brian- Yes, they will look at revising but the estimated month is October, they will finalize the timeline

Huge kudos to underwriting team, really appreciate everyone in the room to pick those people

As of March 5th end of year development goal was reached

Donors data has been organized

Recruitment- has been steady, going in the right direction

Staffing plan- The law has just changed in the last couple of months, we have narrowed it down to 3 candidates for filling the position

EL Students

Pat- do we have the turnover rate for the EL kids?

Brian, Becky, we don't have that right now

Generio asked about transportation, do you have buses?

Becky- at the Elementary school we do not offer busses during summer school

Brian- we do have a surge in our homeless population 22%increase

Sheila- thinks it's a good spending of funds to focus on that area

**III. Committee Reports (Academic Reports)**

**A.**

### **High School Principal report:**

Student sustainability:

Has been going pretty smooth, meeting with the department chairs to go over curriculum to see if it's the best route

44% of students are 5 or more focus areas behind, only 12 students right now that are on target

Staff sustainability: The 2 teachers we lost we have replaced, only one resignation

Student Growth:

90% goal based on Graduation based on credits

Junior students are on target to hit goal, part of that is smaller class sizes

Summer school is focused on credit recovery

Pat- the big challenge with the summit is there are no deadlines and consequences to it.

Genero- have an incentive for students to enroll in to summer school, needs to be something they see as valuable.

That way they can finish summer school

Pat - Genero I like that thought, maybe a celebration?

Genero- I will think more about it

Angela- Because the way our summer school is structured, we would need to think about what kind of prize because kids who are caught up cannot win anything.

Sheila- something to think about what would be a good incentive for the kids

### **B. Elementary School Principal report**

Enrollment: Goal is to maintain 85% of scholars

we are below, Kids have been moving

We are meeting retention goals month to month

Teacher performance and development: 1 teacher missing due to scheduling

How many teachers are not being invited back? - Pat

Becky several, out of 13 teachers,

Academic analysis:

Decent amount of work

Purchase a phonics curriculum

Intervention specialists

Book leveling programs

AR reading

Pat suggested that if we can have more of an official program to motivate kids and provide incentives for them to read more

#### **IV. Finance**

##### **A. Financial Report**

NSLP review-

Overall the report is outstanding

No operational issues

Some findings were minimal. Ex) Font on school website

Jan Finances-

Adot study has been completed, should be closed by Friday 3/22/19

#### **V. New section**

##### **A. Vote for to approve new Board member Matt Breecher**

P. Welborn made a motion to Approve.

S. Breen seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. Vote to approve SY19-20 calendar**

P. Welborn made a motion to Approve.

G. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **VI. Closing Items**

##### **A. Adjourn Meeting**

Sheila- Very positive meeting  
exciting for the construction to start

Rossi- Students wrote letters to the Governor about the Holocaust survivor that came to speak. The Governor wrote them back, pretty exciting.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

A. Masad