

APPROVED



## Empower College Prep

# Minutes

## Governing Board Meeting

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### Date and Time

Monday November 13, 2017 at 6:00 PM

### Location

2411 W Colter St. Phoenix, AZ 85015

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### Trustees Present

A. Collins, G. Perez, K. Erickson (remote), P. Welborn, S. Breen

### Trustees Absent

J. Van Arsdale

### Ex Officio Members Present

B. Holman

### Non Voting Members Present

B. Holman

### Guests Present

A. Eich, B. Jones, H. Larios, N. Mitchell, S. Caffee

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

P. Welborn called a meeting of the board of trustees of Empower College Prep to order on Monday Nov 13, 2017 at 6:03 PM.

**C. Approve Minutes**

No minutes were attached; therefore, the vote was tabled.

**D. Approve Minutes**

No minutes were attached; therefore, the vote was tabled.

**II. Reports**

**A. ED Report**

B.Holman gave a summary of the CEO report and fielded questions.

**B. Board Chair Report**

P.Welborn gave a summary of board chair directed activities.

**C. Program Committee report**

B.Holman and A.Collins shared with the board that the staff leadership continues to work on year 2 strategic plan action items.

**D. Finance**

K.Erickson gave an update on finance committee activities.

**E. Development**

N.Mitchel gave a summary of fundraising goals and activities, including details on the tax credit campaign.

**F. Marketing**

The board reviewed marketing materials, including a press release and draft brand messaging outline.

**G. Facility**

The board discussed facility updates.

**H. Governance**

No report was given.

**III. Vote**

**A.**

### **Approve Goals**

S. Breen made a motion to approve the provided CEO goals for the 2017-18 school year.

P. Welborn seconded the motion.

The board **VOTED** to approve the motion.

### **B. Grade served notification request**

A. Collins made a motion to approve the site grade level change include serving grades 8-11 at the Colter high school campus for Empower College Prep, effective for the 2018-2019 school year.

S. Breen seconded the motion.

The board **VOTED** to approve the motion.

### **C. Approve new process for recruitment and on-boarding of Board members**

No vote was taken. The board decided to review materials and vote next month.

### **D. Approve Board Policy Manual**

No vote was taken. The board decided to review materials and vote next month.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

A. Collins