APPROVED

# Empower College Prep

# Minutes

## Board Meeting

**Date and Time**
Monday November 28, 2016 at 6:00 PM

**Location**
Empower Collegiate Academy, 2411 W. Colter Street, Phoenix, AZ 85015

Board members are invited to participate by attending the meeting in person or calling in. Please review the attached materials prior to the meeting.
Call in number: 712-770-4700, access code 558890#

**Trustees Present**
A. Collins, J. Van Arsdale, K. Erickson (remote), P. Welborn, S. Leyvas

**Trustees Absent**
G. Perez, J. Godel, S. Breen

**Ex Officio Members Present**
B. Holman

**Guests Present**
A. Eich, H. Larios (remote), N. Mitchell

### I. Opening Items

**A. Record Attendance and Guests**

**B.**

### Call the Meeting to Order

P. Welborn called a meeting of the board of trustees of Empower College Prep to order on Monday Nov 28, 2016 at 6:05 PM.

### C. Approve Minutes

A. Collins made a motion to approve minutes from the Board Meeting on 10-24-16 Board Meeting on 10-24-16.
S. Leyvas seconded the motion.
The board **VOTED** to approve the motion.

### D. Scholar Life Moment

Empower staff shared the success of the recent Scholar Showcase which took place on November 17th.

## II. Reports

### A. Executive Director Report

B.Holman fielded questions from the School Director's report.

### B. Board chair report: ECP Board Calendar

P.Welborn presented a draft 12-month board calendar that represents activities for all committees.

### C. Finance Committee Report

J.VanArsdale presented a summary of the year to date financials for ECP and projections for the end of the year.

### D. Facilities Task Force Presentation

P.Welborn presented updates regarding construction and financing for future build out phases of the Colter campus.

### E. Development Committee Report

N.Mitchell gave an update on ECP's fundraising efforts and presented materials for sharing information regarding tax credits.

### F. Governance Committee Report

No committee report

### G. Program Committee

A.Collins discussed the work of the academic committee.

## III. Action Items

### A. Vote to approve new enrollment model

S. Leyvas made a motion to approve the presented new enrollment model including moving the 8th grade to the Colter campus starting in fiscal year 2017-18.
J. Van Arsdale seconded the motion.
The board **VOTED** to approve the motion.

### B. Vote to approve higher project budget

The board reviewed a revised plan for construction and financing of phase 2 and phase 3 for the Colter campus. A vote to approve increased budget for construction costs was tabled for the December board meeting.

### C. Vote to approve Paul Mitchell on the Governing Board

S. Leyvas made a motion to approve Paul Mitchell as a board member.
J. Van Arsdale seconded the motion.
The board **VOTED** to approve the motion.

### D. Remove Sheila Breen from the Governing Board

S. Leyvas made a motion to recognize the removal of Sheila Breen from the board of directors.
J. Van Arsdale seconded the motion.
The board **VOTED** to approve the motion.

### E. Marketing Committee: Present vote on committee recommendation for the Empower brand

This item was tabled.

## IV. Other Business

### A. Summary of Current Events

P. Welborn shared that the December board meeting will take place on December 19th rather than the 28th.

## V. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,

A. Collins