

APPROVED



## Empower College Prep

### Minutes

#### Board Meeting

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**Date and Time**

Monday November 28, 2016 at 6:00 PM

**Location**

Empower Collegiate Academy, 2411 W. Colter Street, Phoenix, AZ 85015

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Board members are invited to participate by attending the meeting in person or calling in. Please review the attached materials prior to the meeting.

Call in number: 712-770-4700, access code 558890#

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**Trustees Present**

A. Collins, J. Van Arsdale, K. Erickson (remote), P. Welborn, S. Leyvas

**Trustees Absent**

G. Perez, J. Godel, S. Breen

**Ex Officio Members Present**

B. Holman

**Non Voting Members Present**

B. Holman

**Guests Present**

A. Eich, H. Larios (remote), N. Mitchell

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**I. Opening Items**

A.

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

P. Welborn called a meeting of the board of trustees of Empower College Prep to order on Monday Nov 28, 2016 at 6:05 PM.

### **C. Approve Minutes**

A. Collins made a motion to approve minutes from the Board Meeting on 10-24-16 Board Meeting on 10-24-16.

S. Leyvas seconded the motion.

The board **VOTED** to approve the motion.

### **D. Scholar Life Moment**

Empower staff shared the success of the recent Scholar Showcase which took place on November 17th.

## **II. Reports**

### **A. Executive Director Report**

B.Holman fielded questions from the School Director's report.

### **B. Board chair report: ECP Board Calendar**

P.Welborn presented a draft 12-month board calendar that represents activities for all committees.

### **C. Finance Committee Report**

J.VanArsdale presented a summary of the year to date financials for ECP and projections for the end of the year.

### **D. Facilities Task Force Presentation**

P.Welborn presented updates regarding construction and financing for future build out phases of the Colter campus.

### **E. Development Committee Report**

N.Mitchell gave an update on ECP's fundraising efforts and presented materials for sharing information regarding tax credits.

### **F. Governance Committee Report**

No committee report

### **G. Program Committee**

A.Collins discussed the work of the academic committee.

### III. Action Items

#### A. Vote to approve new enrollment model

S. Leyvas made a motion to approve the presented new enrollment model including moving the 8th grade to the Colter campus starting in fiscal year 2017-18.

J. Van Arsdale seconded the motion.

The board **VOTED** to approve the motion.

#### B. Vote to approve higher project budget

The board reviewed a revised plan for construction and financing of phase 2 and phase 3 for the Colter campus. A vote to approve increased budget for construction costs was tabled for the December board meeting.

#### C. Vote to approve Paul Mitchell on the Governing Board

S. Leyvas made a motion to approve Paul Mitchell as a board member.

J. Van Arsdale seconded the motion.

The board **VOTED** to approve the motion.

#### D. Remove Sheila Breen from the Governing Board

S. Leyvas made a motion to recognize the removal of Sheila Breen from the board of directors.

J. Van Arsdale seconded the motion.

The board **VOTED** to approve the motion.

#### E. Marketing Committee: Present vote on committee recommendation for the Empower brand

This item was tabled.

### IV. Other Business

#### A. Summary of Current Events

P. Welborn shared that the December board meeting will take place on December 19th rather than the 28th.

### V. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,  
A. Collins