APPROVED

Empower College Prep

Minutes

Board Meeting

Date and Time
Monday August 22, 2016 at 6:00 PM

Location
Empower Collegiate Academy, 2411 W. Colter Street, Phoenix, AZ 85015

Board members are invited to participate by attending the meeting in person or calling in. Please review the attached materials prior to the meeting.
Some members may call in via phone at 712-432-0140, access code 276624#

Trustees Present
A. Collins, J. Godel, J. Van Arsdale, P. Welborn, S. Breen, S. Leyvas

Trustees Absent
G. Perez, K. Erickson

Trustees who arrived after the meeting opened
A. Collins

Ex Officio Members Present
B. Holman

Guests Present
H. Larios, S. Caffee

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

P. Welborn called a meeting of the board of trustees of Empower College Prep to order on Monday Aug 22, 2016 at 6:05 PM.

C. APPROVE MINUTES

P. Welborn noted that the minutes from the previous meeting were not available. Therefore, approval of the minutes was deferred to the next meeting of the board of trustees.

II. Reports

A. Executive Director Report

B. Holman answered questions regarding the School Director's report, highlighting the Academic Outcomes section

B. Finance Committee Report

J. Van Arsdale reviewed the Finance Committee Report and highlighted key financial metrics.

C. Facilities Committee

1. P. Welborn briefly reviewed the Facilities Committee work

D. Board Chair

P. Welborn requested that Committee Chairs set monthly meeting dates for each committee, establish goals and provide reports regarding progress back to the Board. Meeting calendar and goals should be established prior to the next board meeting.

III. Action Items

A. Approve Strategic Plan

A. Collins arrived.
S. Breen made a motion to approve the strategic plan as presented to the board.
J. Godel seconded the motion.
The board **VOTED** to approve the motion.

B. Approve high school scholar handbook

J. Van Arsdale made a motion to approve the student handbook.
S. Breen seconded the motion.
The board **VOTED** to approve the motion.

C. Begin CEO Evaluation and Write-up process

P. Welborn discussed the process for the CEO Evaluation and established a timeline to complete the evaluation process.

D. Executive Session-Approve Executive Director Goals and Plan for Performance Pay

S. Breen made a motion to enter into executive session for reasons stated in A.R.S. 38-431.03(A1). J. Van Arsdale seconded the motion. The board voted to approve the motion.

Discussion ensued.

Following discussion, S. Breen made a motion to return to regular session. P. Welborn seconded the motion. The board voted to approve the motion.

The board reentered public meeting. Voting for approval of goals and performance plan took place in public meeting.
S. Breen made a motion to to approve the fiscal year 16-17 goals and performance plan as amended in discussion.
J. Godel seconded the motion.
The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,
J. Godel