

APPROVED



## Empower College Prep

### Minutes

#### Finance & Compliance Committee Meeting

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**Date and Time**

Tuesday January 17, 2017 at 4:00 PM

**Location**

Empower College Prep-High School, 2411 W. Colter Street, Phoenix, AZ 85015

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Committee members are invited to participate by attending the meeting in person or calling in. Please review the attached materials prior to the meeting. Some members may call in telephonically at 712-770-4700, access code 558890#

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**Committee Members Present**

A. Collins (remote), A. Eich, B. Holman, I. Franco (remote), J. Van Arsdale (remote)

**Committee Members Absent**

K. Erickson

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Van Arsdale called a meeting of the Finance & Compliance Committee of Empower College Prep to order on Tuesday Jan 17, 2017 at 4:04 PM.

**C. Approve Minutes**

Approval of minutes was tabled because minutes were not attached to the committee packet for review.

## **II. Finance & Compliance**

### **A. Confirm FY16 audited financials to LISC**

Audit is on track for March deadline.

### **B. Confirm FY16 audited financials deadline for ADE**

ADE deadline for Audit is still March and Audit completion is on track for submission by deadline.

### **C. Approve monthly/quarterly financials (due to LISC 1/30)**

### **D. Proposed staffing and related costs**

B.Holman presented an initial proposal for a staffing structure for the 2017-18 school year.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:05 PM.

Respectfully Submitted,  
A. Collins