Empower College Prep

July Board Meeting and Board Retreat

Date and Time
Friday July 1, 2022 at 8:00 AM MST

Location
2411 W. Colter St.
A Building

Join Zoom Meeting
https://us02web.zoom.us/j/87073311407?pwd=dDdINzRiRjVyYlpmOXFmTCtiSzloZz09

Meeting ID: 870 7331 1407
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Notice of Public Meeting can be found at:
2411 West Colter Street

Virtual Meeting Brian Holman is inviting you to a scheduled Zoom meeting.

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Agenda

	Purpose	Presenter	Time
I. Opening Items			**8:00 AM**

Opening Items

	Purpose	Presenter	Time
A. Call the Meeting to Order		Kevin Erickson	1 m
B. Record Attendance and Guests		Kevin Erickson	2 m
C. Approve May Minutes	Approve Minutes	Kevin Erickson	2 m

	Purpose	Presenter	Time
II. Strategic Planning			**8:05 AM**
A. Breakfast and Reflection	Discuss	Brian Holman	20 m

On August 6th, the school will turn 10 years old. We have shared many experiences over the past decade. Breakfast will be a time to reflect on some of these experiences before we analyze where we are and strategize for the future.

Breakfast will be provided by the school's staff.

	Purpose	Presenter	Time
B. Review current position of the school	Discuss	Brian Holman	30 m

Senior Management Team will share the progress of the school relative to the FY22 goals with context from the FY20 projections (Spring before COVID) and FY21, including performance on state assessments, graduation and college-going rates, enrollment, student and staff stability, net income, DSCR, and days cash on hand.

Goals and strategies for FY23 are being developed through mid-July and will not be part of the presentation, although Board members are invited to contribute ideas and recommendations related to these.

	Purpose	Presenter	Time
C. Review progress relevant to current strategic plan.	Discuss	Brian Holman	30 m

The Executive Director will facilitate the Board reflecting on the organization's progress relative to the Strategic Plan it developed in January of 2020, including the areas of Scholar Development, Teacher Development, Family Engagement, and Recruitment/Marketing. The Board identified as an area of strategic focus but did not set goals around Board

development. This will be allocated significant time in the following parts of the Board retreat.

D. FY23-25 Priorities and Other Considerations — Discuss — Brian Holman — 45 m

The Executive Director will facilitate a conversation regarding the current priorities of the school for the upcoming 1-3 years and other factors that may affect these priorities.

E. Review and recommend Governance Structure — Discuss — Angela Eich — 60 m

The organization intends to open a preschool in this fiscal year and is preparing to open additional campuses in the next 3 years. The current governance structure is inadequate to support these organizational goals. The Director of Finance and Operations will lead the group through a strategic conversation intended to culminate in a recommendation for the governance structure to build during FY23.

III. Working Lunch — 11:10 AM

Lunch will be provided by school staff.

A. Discuss criteria and strategy for adding members to Governing Board — Discuss — Brian Holman — 40 m

IV. New Business — 11:50 AM

A. Review Board calendar for FY23 — Discuss — Brian Holman — 10 m

B. HB2862 Compliance — Discuss — Brian Holman — 10 m

HB2862 permits schools to utilize flexibility in tracking and reporting attendance beyond traditional seat time for up to 40% of the total instructional time the school provides. "In designing attendance tracking procedures, districts and charters should consider which activities best represent student participation/engagement in remote instruction, independent learning, mastery-based learning, or project-based learning," per the ADE guidance document provided in July of 2021. The plan is required to be shared at 2 public meetings.

Empower College Prep's Instructional Time Model for students learning outside of the brick and mortar campus is designed to mirror the model in place at the brick and mortar campus. All students will be assigned 4 periods each day. Just as students on the campus are marked as present in each period, students learning remotely will be marked present based on their observable participation in each of their courses. This may be observed through logs provided by the Learning Management System, live screen monitoring through Go Guardian, and/or in-person observations by the Learning Guide on the Extended Campus.

V. Voting Items — 12:10 PM

A. Vote to approve Proposed Operating Budget for FY23 — Vote — Angela Eich — 10 m

B. Vote to approve FY23 HR Handbook — — Angela Eich — 5 m

VI. Executive Session to discuss personnel matters — 12:25 PM

	Purpose	Presenter	Time
A. Discuss employment contracts	Discuss	Kevin Erickson	10 m

VII. Closing Items   **12:35 PM**

A. Adjourn Meeting	Vote		