



# Empower College Prep

## Governing Board Meeting

---

### Date and Time

Monday April 13, 2020 at 4:30 PM MST

### Location

Virtual Meeting

Zoom meeting:

Join Zoom Meeting

<https://us04web.zoom.us/j/5454855277?pwd=Q1pNVllkWlcva2RVYldtSFdQMW54dz09>

Meeting ID: 545 485 5277

Password: 864958

### Tips for Zoom Meetings

You do not need a Zoom account to join a meeting. To familiarize yourself with Zoom prior to the meeting you can join a test Zoom meeting and test your microphone/speakers. You can visit <http://zoom.us/test> to join a test meeting, then follow the instructions to test your video or audio.

Notice of Public Meeting can be found at:

2411 West Colter St.  
Phoenix, AZ 85015

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests			1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes	Kevin Erickson	1 m
Approve minutes for Governing Board Meeting on March 9, 2020			
<b>II. Reports</b>			<b>4:32 PM</b>
<b>A.</b> COVID 19 Response	Discuss	Brian Holman	40 m

The Senior Management Team will share the organization's response to COVID 19, respond to questions, and facilitate discussion regarding the needs of the organization and community and how best to respond to these needs.

**B. Executive Director Report** Discuss Brian Holman 5 m

The Executive Director report includes an overview of the organization's response to COVID 19, progress on annual goals, and progress on the strategic plan.

**C. Elementary School Report** Discuss Becky Jones 5 m

The Elementary School report focuses on academic performance, staffing, and K-2 strategy.

**D. High School Report** Discuss Brian Holman 5 m

The High School report focuses on academic performance and staffing.

**E. Financial Report/ Ops Director Report** Discuss Angela Eich 5 m

The Finance report focuses on the progress toward annual goals and development of the FY21 budget, including extensive information about the impact of COVID 19.

**III. New Business** **5:32 PM**

**A. Revise high school policy for grading, credits, and issuing diplomas** Vote Brian Holman 5 m

Due to COVID 19, policies for grading, awarding credits, and issuing diplomas are being revised following guidance from universities, the Arizona Department of Education, and the State Board of Education. Empower College Prep is proposing similar changes for the remainder of the FY20 school year.

The recommendation for the Board is to approve the proposed revisions to the school's policy for grading, issuing credits, and issuing diplomas that are attached to this item.

**B. Approve revised SPED policies** Vote Brian Holman 5 m

As part of our special education audit, ADE's Department of Exceptional Student Services found that our "Updated policies did not reflect the most current changes to Arizona Revised Statutes and Arizona State Board Administrative Code. Board has not approved the updated policies." ADE mandated that the "Director will follow up with the Board to ensure updates are made in accordance with requirements. Verification: The Director will conduct an internal review."

ADE ESS provided a detailed policy and procedure checklist for Empower to follow to make sure its policy and procedures were up to date (attached). Staff has compared the existing policy to what was detailed in ADE's checklist and added any policies or procedures that were not included in Empower's policies. The final product (attached) has all the required changes and additions highlighted in yellow. Changes encompass updates in the following areas:

Public Awareness  
Child Identification & Referral  
Evaluation/Reevaluation  
Children in Private Schools  
Least Restrictive Environment  
IEP Policy & Procedures  
Procedural Safeguards  
Suspension & Expulsion  
Confidentiality

The recommendation is to review and approve the revised policy that is attached in this item.

**C. Strategic Plan** Discuss Brian Holman 20 m

Review goals and metrics for Teacher and Staff Quality and Outreach.

**D. Discuss items for next Board meeting** Discuss Brian Holman 5 m

**IV. Closing Items** **6:07 PM**

**A. Adjourn Meeting** Vote