APPROVED

BUTLER ACADEMY

Butler Academy

Minutes

Board Meeting

Date and Time
Wednesday May 20, 2026 at 5:30 PM

Location
Butler Academy Board Meeting
Wednesday, May 20 · 5:30 – 7:00pm
Time zone: America/New_York
Google Meet joining info
Video call link: https://meet.google.com/fjg-ievg-cmw
Or dial: (US) +1 650-933-5861 PIN: 966 517 921#

Trustees Present
A. Morris, A. Rhodes, G. Woods, H. Hoilett-Frierson, J. Hudson

Trustees Absent
D. Carlton, D. Small, J. Klimek

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

H. Hoilett-Frierson called a meeting of the board of trustees of Butler Academy to order on Wednesday May 20, 2026 at 5:37 PM.

C.

Approve Minutes

H. Hoilett-Frierson made a motion to approve the minutes from the March meeting. Board Meeting on 03-11-26.
J. Hudson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Reading Mission Statement

Hannah read the mission statement.

II. Executive committee

A. Committee Report

The executive committee met and discussed election updates and next steps.

III. Facility

A. Committee Report

Dr. Reyes discussed the negotiations with Butler Heritage to house the 9th and 10th grade. Agreement to lease seven classrooms and one classroom as office space for next school year. Dr. Reyes mentioned the difficulty in timing with the current tenant possibly not vacating the space until June 30, when Butler's first day of school for the 2026-2027 school year is July 15.
Agreement is for one year; still working on the long-term goal: build our own, mobile classrooms on the current campus, lease space externally.

IV. Finance

A. Committee Report, Update on March/April Financials

Dave will present financials at the June meeting.

V. Governance

A. Committee Report

After board election process and information on candidates were shared, James made a motion to amend the bylaws - to not create a ballot or voting process for nominees running unopposed, effectively immediately.

There was a discussion regarding how best to assess candidates' alignment with the vision and mission of the school. The group agreed that following the guidelines shared in BoardOnTrack is best. The board also agreed that reviewing these guidelines more closely and creating an outline that is structured and intentional is necessary and can be used as a quick reference.

B. Upcoming on Board election process and candidates

Hannah discussed details of the special election to fill the seat vacated by Steph Sneed who resigned. One viable candidate was identified from the nominations, Meagan Isgett. There were 5 nominees; only two responded in time. However, one candidate is a parent; there is no current capacity for another parent board member according to the by laws in place.
Regular election nominees, one candidate. Casey Hancock. Mr. Hancock is very interested. His term would begin July 1.
Three vacant seats, these candidates would fill two.
Board discusses amending bylaws to ensure that terms are staggered, and the board is not a position where all or the majority of it's board members are ending terms at the same time. James and Hannah will create a chart to illustrate the stagger.

VI. President Support and Evaluation

A. Review Evaluation Memos

Meetings will be scheduled with Dr. and Mrs. Reyes to discuss evaluations recently conducted.

Dr. Reyes presented details regarding the strategic plan, development plan, and Title 9 updates.

VII. Scholar Experience

A. Committee Report

Adrian shared that the committee was unable to meet but communicated via email regarding a possible look into generative AI and its use by faculty and staff. The committee will meet to discuss details and bring such to the group at the June meeting.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
H. Hoilett-Frierson