APPROVED

BUTLER ACADEMY

Butler Academy

Minutes

Board Meeting

Date and Time
Wednesday January 21, 2026 at 5:30 PM

Location
January Board Meeting
Wednesday, January 21 · 5:30 – 7:00pm
Time zone: America/New_York
Google Meet joining info
Video call link: https://meet.google.com/trv-cwwn-ihg
Or dial: (US) +1 406-668-3244 PIN: 980 930 181#

Trustees Present
A. Morris, D. Carlton, D. Small, H. Hoilett-Frierson, J. Hudson, J. Klimek

Trustees Absent
A. Rhodes, G. Woods, S. Sneed

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

H. Hoilett-Frierson called a meeting of the board of trustees of Butler Academy to order on Wednesday Jan 21, 2026 at 5:34 PM.

C.

Approve Minutes

H. Hoilett-Frierson made a motion to approve the minutes from previous meeting Board Meeting on 11-19-25.
A. Morris seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Reading Mission Statement

II. Executive committee

A. Committee Report

Hannah Frierson reported on the committee meeting; process of contract reviews were discussed. Jerome Reyes shared requirements for certified teachers and the support the district offers to address the hiring of certified teachers. BA, as most public schools, does hire non-certified teachers.
The charter district now requires school leaders to also be certified, or to bring appropriate experience to the position. BA is in compliance.

III. Facility

A. Committee Report

Darlene Small reported on the meeting of the committee. The committee is looking at building options to house the high school classes. The Facilities Committee is communicating with the Development Committee. Next meeting will be on the 29th. Jerome added some updates on different housing options and properties. Multiple plans and options are currently in place to continue to partner with existing buildings or expand into a more permanent home.

IV. Finance

A. Committee Report

David Carlton shared the budget numbers. While the budget is currently behind, as plans have been approved, federal funding will be coming in via title grants beginning around this time of year, so those gaps should be filled.

V. Governance

A. Committee Report

Julia Klimek reported on the committee's work to develop a way to more quickly and efficiently onboard board members.
Ms. Sneed resigned form the board; the seat will need to be filled.

VI. Scholar Experience

A. Committee Report

Darlene Small reported on the committee's review of previous years' work and continues to develop goals. One potential goal might be to develop the experience of the upper school scholars in a unique way.

VII. President Support and Evaluation

A. Committee Report

Hannah Frierson and Julia Klimek have started the process for the evaluation of the school leaders, with the goal of completing the process earlier in the year than in previous years. The evaluation process is set in Board on Track.
The committee continues to support Jerome Reyes and collaborate in a positive way.

VIII. Other Business

A. District Annual Report

B. Statement of Assurances

C. Assessments: IREADY and MAP testing

The report will be shared and available for discussion at our next meeting.

D. Enrollment Update and Changes in Enrollment Process

PowerSchool Enrollment Platform will be installed to make the enrollment process more smooth.

Board members are asked to support efforts during info sessions, etc.

Jerome Reyes provided an update on the current marketing campaign.

Board support is needed to support the marketing campaign.

E. Approve School Calendar

Has been moved to the next meeting.

IX. Closing Items

A. Adjourn Meeting

The next Board meeting will be on March 11, so school will still be in session.

H. Hoilett-Frierson made a motion to move the board meeting up by a week.
A. Morris seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:38 PM.

Respectfully Submitted,
J. Klimek