APPROVED

BUTLER ACADEMY

Butler Academy

Minutes

Board Meeting

Date and Time
Wednesday November 19, 2025 at 5:30 PM

Location
BA Campus
510 5th Street, Hartsville, SC 29550

Board Meeting
Wednesday, November 19 · 5:30 – 7:00pm
Time zone: America/New_York
Google Meet joining info
Video call link: https://meet.google.com/riv-kdzd-tum
Or dial: (US) +1 530-481-5032 PIN: 518 870 744#

Trustees Present
D. Carlton, D. Small, G. Woods, H. Hoilett-Frierson, J. Hudson, J. Klimek, S. Sneed

Trustees Absent
A. Morris, A. Rhodes

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

H. Hoilett-Frierson called a meeting of the board of trustees of Butler Academy to order on Wednesday Nov 19, 2025 at 5:32 PM.

C. Approve Minutes

J. Klimek made a motion to approve the minutes from Special Board Meeting on 10-02-25.
J. Hudson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Reading Mission Statement

II. Development

A. Committee Report

Dr. Reyes shared a report.
"Local funding" was explained, including breakdown. Current fundraising is about 1/3 of the fundraising goal. Several applied-for grants are still awaiting decision.
Current goal is $600,000; this may be raised to an $800,000 goal. The search continues for opportunities, with a focus on spending grant development on larger ($10,000 plus) grants.
Please keep an eye out for opportunities.

III. Facility

A. Committee Report

Ms. Darlene Small reported on committee discussions.
9th grade facilities initiative - 40 scholars use Butler Heritage classrooms.
Goal objective is to look for dedicated classrooms for instruction - either with existing organizations that may have classroom space available (Butler Heritage, other options), or by developing modular classrooms.
Committee will complete a review of modular classrooms .
Committee will assess costs of modular classrooms to accommodate current and future classes.
Committee will investigate pricing and financial options to cover modular classrooms.
Another meeting is being scheduled.

IV. Finance

A. Committee Report

David Carlton provided a report. The report will be added to the minutes of this meeting.

Dr. Reyes added a note on the government shutdown and the way the school's finances have been affected by this event. Due to the shutdown, the reimbursement of specific

items will be delayed. To potentially bridge this shortfall, Dr. Reyes suggested opening a line of credit for the school.

D. Carlton made a motion to approve the opening of a line of credit for $300.000.
G. Woods seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Governance

A. Committee Report

Julia Klimek reported. The committee discussed the process of onboarding new board members and now plans to create a "cheat sheet" to address potential questions and orient new board members more quickly and effectively.

VI. President Support and Evaluation

A. Committee Report

Hannah Hoilett-Frierson reported on challenges supporting high school students, such as transfer students. Transferring into Butler Academy, students may find that courses do not align. Online learning platforms may be able to provide bridges. Some of these challenges will ease as Butler adds grades and additional courses will be provided.

VII. Scholar Experience

A. Committee Report

Stephanie Sneed reported.
A question regarding teacher certification was posed to Dr. Reyes. The district set up conversations with teachers to discuss certification processes for individual teachers. The Charter School district hopes to offer some support to orient teachers toward certification.
The committee's goal is to help the school reach the 75% certified teacher baseline in the future.
The committee is also talking about teacher satisfaction.

VIII. Other Business

A. District Annual Report

This will be addressed in the next meeting.

B. Statement of Assurances

Needs to be tabled - this has not come out yet.

IX. Closing Items

A. Adjourn Meeting

Next board meeting will be January 21st.
Assessments will be shared for IREADY and MAP testing.
Please attend Friday Celebration - arrive by 7:55 am!
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:41 PM.

Respectfully Submitted,
J. Klimek