

DRAFT



Butler Academy

Minutes

President Support and Evaluation Committee Meeting

Date and Time

Thursday April 3, 2025 at 5:30 PM

Location

CEO evaluation committee

Thursday, April 3 · 5:30 – 6:00pm

Time zone: America/New_York

Google Meet joining info

Video call link: <https://meet.google.com/ian-rvfs-dro>

Or dial: (US) +1 330-664-9319 PIN: 278 167 693#

Committee Members Present

K. Flaherty (remote), M. Bunnell (remote), S. Hill (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Bunnell called a meeting of the President Support and Evaluation Committee of Butler Academy to order on Thursday Apr 3, 2025 at 5:30 PM.

C.

Approve minutes

K. Flaherty made a motion to approve the minutes from President Support and Evaluation Committee Meeting on 03-29-24.

M. Bunnell seconded the motion.

The committee **VOTED** to approve the motion.

II. President Support and Evaluation

A. Timeline

Discussed proposed timeline to start CEO and VP of operations evaluations with the goal to begin April 14th and complete the memo by May 30th. Evaluation tools from last year will be used again. Will review and customize before April board meeting.

B. Board on Track Tool

Plan to use the same board on track tool that the board has used since 2019 but ask for evidence to help inform board members in answering the survey ahead of time. An example of data that the board would like to ask for is teacher retention rates as well as possible access to exit interviews particularly of executive leadership members.

III. VP of Operations

A. VP eval and support

Will use the same tool from board on track that the board has used the last 5 years and ask for submission of documentation to share with the board to help make informed decisions in answering the survey. Will need to schedule a separate executive session with the board to discuss compensation of the VP of operations. The position currently has a stipend for a director of operations role that has yet to be filled.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,
M. Bunnell